

Central Bedfordshire
Council
Priory House
Monks Walk
Chicksands,
Shefford SG17 5TQ



please ask for Jonathon Partridge

direct line 0300 300 4634

date 12 July 2012

NOTICE OF MEETING

SUSTAINABLE COMMUNITIES OVERVIEW & SCRUTINY COMMITTEE

Date & Time

Thursday, 26 July 2012 10.00 a.m.

Venue at

Council Chamber, Priory House, Monks Walk, Shefford

Richard Carr
Chief Executive

To: The Chairman and Members of the SUSTAINABLE COMMUNITIES OVERVIEW & SCRUTINY COMMITTEE:

Cllrs D McVicar (Chairman), A R Bastable (Vice-Chairman),
Mrs C F Chapman MBE, Mrs R B Gammons, K C Matthews, Ms C Maudlin,
J Murray, B Saunders and P Williams

[Named Substitutes:

D Bowater, Dr R Egan, R W Johnstone, T Nicols, A Shadbolt and I Shingler]

All other Members of the Council - on request

***MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THIS
MEETING***

AGENDA

1. **Apologies for Absence**

Apologies for absence and notification of substitute members

2. **Members' Interests**

To receive from Members any declarations of interest and of any political whip in relation to any agenda item.

3. **Chairman's Announcements and Communications**

To receive any announcements from the Chairman and any matters of communication.

4. **Minutes**

To approve as a correct record the Minutes of the meeting of the Special Sustainable Communities Overview and Scrutiny Committee held on 16 May 2012 (enclosed pages 5 to 11) and the meeting of the Sustainable Communities Overview and Scrutiny Committee held on 11 June 2012 (enclosed pages 13 to 20) and to note actions taken since those meetings.

5. **Petitions**

To receive petitions from members of the public in accordance with the Public Participation Procedure as set out in Annex 2 of Part A4 of the Constitution.

6. **Questions, Statements or Deputations**

To receive any questions, statements or deputations from members of the public in accordance with the Public Participation Procedure as set out in Annex 1 of part A4 of the Constitution.

7. **Call-In**

To consider any decision of the Executive referred to this Committee for review in accordance with Procedure Rule 10.10 of Part D2.

8. **Requested Items**

To consider any items referred to the Committee at the request of a Member under Procedure Rule 3.1 of Part D2 of the Constitution.

REPORTS

Item	Subject	Page Nos.
9	Climate Change Strategy and Carbon Management Plan To receive an update on the implementation of the Council's Climate Change Strategy and Carbon Management Plan and to consider proposals to demonstrate the Council's commitment to tackling climate change and becoming more energy efficient. This item is in response to a Member request.	* 21 - 36
10	2011/12 Provisional Outturn Capital Budget Monitoring Report To receive a report on the provisional capital programme outturn for 2011/12 in order for the Committee to consider the Sustainable Communities directorate aspects only.	* 37 - 58
11	2011/12 Provisional Outturn Revenue Budget Monitoring Report To receive a report on the provisional revenue budget outturn for 2011/12 in order for the Committee to consider the Sustainable Communities directorate aspects only.	* 59 - 78
12	Quarter 4 Performance Report To receive the quarter 4 performance report for the Sustainable Communities directorate.	* 79 - 86
13	Work Programme 2012/13 and Executive Forward Plan To consider the currently drafted Committee work programme for 2012/13 and the Executive Forward Plan.	* 87 - 112

This page is intentionally left blank

CENTRAL BEDFORDSHIRE COUNCIL

At a meeting of the **SUSTAINABLE COMMUNITIES OVERVIEW & SCRUTINY COMMITTEE** held in Committee Room 1 - The Council Offices, High Street North, Dunstable, on Wednesday, 16 May 2012.

PRESENT

Cllr D McVicar (Chairman)
Cllr A R Bastable (Vice-Chairman)

Cllrs	Mrs C F Chapman MBE	Cllrs	J Murray
	Mrs R B Gammons		B Saunders
	K C Matthews		P Williams
	Ms C Maudlin		

Members in Attendance:	Cllrs	P N Aldis	
		Mrs A Barker	Chairman of the Council
		D Bowater	Chairman of Audit Committee
		A D Brown	Deputy Executive Member for Sustainable Communities - Strategic Planning and Economic Development
		D J Hopkin	Deputy Executive Member for Corporate Resources
		J G Jamieson	Leader of the Council and Chairman of the Executive
		R W Johnstone	
		T Nicols	
		A Shadbolt	Chairman of Development Management Committee
		B J Spurr	Executive Member for Sustainable Communities - Services
		N Warren	
		B Wells	Deputy Executive Member for Sustainable Communities - Services
		J N Young	Executive Member for Sustainable Communities - Strategic Planning and Economic Development

Officers in Attendance:	Mr S Andrews	–	Strategic Planning and Housing Team Leader
-------------------------	--------------	---	--

Ms S Chapman	– Development Planning Project and Process Team Leader
Mr R Fox	– Head of Development Planning and Housing Strategy
Mr J Partridge	– Scrutiny Policy Adviser
Ms S Wileman	– Service Development Manager

SCOSC/12/1 **Members' Interests**

(a) **Personal Interests:-**

None.

(b) **Personal and Prejudicial Interests:-**

None.

(c) **Political Whip:-**

None.

SCOSC/12/2 **Chairman's Announcements and Communications**

None.

SCOSC/12/3 **Petitions**

No petitions were received from members of the public in accordance with the Public Participation Procedure as set out in Part D2 of the Constitution.

SCOSC/12/4 **Questions, Statements or Deputations**

The Committee were told that 5 speakers had registered to speak at the meeting in accordance with the Public Participation Procedure as set out in Annex 1 of Section A4 of the Constitution. Submissions from 2 speakers were also circulated to Members of the Committee at the meeting. The speakers raised issues and questions in relation to Item 8 (Minute SCOSC/12/7 refers), that included:-

- Whether the draft Development Strategy was employment-led or housing-led and what would happen if additional jobs were not provided to the level proposed in the draft strategy. It was also queried whether housing would be held back by the Council if the proposed level of additional jobs were not provided.
- Why the Council had proposed 28,750 new homes when previous feedback from residents suggested a low level of growth was preferred. The sustainability appraisal had also highlighted that 27,700 homes was the most sustainable figure.
- The level of affordable housing that the Council was seeking to deliver on new developments.

- The importance of providing necessary infrastructure before new developments were delivered whilst also attempting to reduce congestion for current residents of Central Bedfordshire. The draft Development Strategy commented that the delivery of some homes would be permitted prior to the delivery of infrastructure. Assurances were sought that critical infrastructure such as the northern bypass would be delivered before homes and that new developments would not make things worse for those currently residing in areas.
- The draft Development Strategy (policy 58) should be more explicit regarding a joined up approach to delivering the northern bypass, including how the potential phasing of employment may effect its delivery. Assurances were also sought on the current status of funding and deliverability of the bypass.
- Policy 51 would benefit from greater recognition of grey water and the provision of additional water supplies.
- The results of previous stakeholder workshops should be made public prior to the commencement of the next phase of public consultation. It was important that the Council took the results of consultation fully into consideration and that the Council delivered the consultation in relation to its policy on community engagement.
- Assurances were sought that the Council would make information publically available in relation to the timetable for producing the Statement of Community Involvement.
- It was suggested that the draft Development Strategy needed to be amended to assist residents to respond. In particular it was suggested that a summary of key evidence be made available via the Council's website and that the appraisal methodologies and the overarching policies be more clearly explained prior to the public consultation taking place.
- It was suggested that the Council's presumption against inappropriate development within the Green Belt did not seem to correlate with proposals to provide 38% of homes within the Green Belt. It was also suggested that residents should be invited to comment on the existing purposes of Green Belt within Central Bedfordshire as part of the consultation.
- The draft Development Strategy (policy 58) would benefit from greater recognition of the Chilterns Area of Outstanding Natural Beauty (AONB).
- The Council should consider the designation of additional Green Belt to replace that used for improvements to M1 Junction 12. The Council could also consider the designation of a county park to extend the Site of Special Scientific Interest (SSSI) on land adjacent to Sundon Quarry and Rail Freight Interchange. This designation would protect against excessive build up on the site of the current rail freight interchange.
- Lower Sundon had been omitted from Policy 2.
- How the Council planned to reduce out-commuting and why the Council would want to encourage in-migration.
- The Council should consider including only realistic, timely and evidence-based aspirations in the draft Development Strategy.
- The process by which incorrect information contained in the draft Development Strategy would be amended prior to the public consultation so as to limit the number of responses on these matters.

Officers agreed to respond to as many of these issues and questions as possible during the course of the meeting. A written response to any issues that were not discussed during the meeting would be provided and circulated to Members of the Committee and public speakers following the meeting.

SCOSC/12/5 Call-In

The Panel was advised that no decisions of the Executive had been referred to the Panel under the Call-in Procedures set out in Appendix "A" to Rule No. S18 of the Overview and Scrutiny Procedure Rules.

SCOSC/12/6 Requested Items

No items were referred to the Committee for consideration at the request of a Member under Procedure Rule 3.1 of Part D2 of the Constitution.

SCOSC/12/7 Development Strategy for Central Bedfordshire

The Committee received a report from the Executive Member for Sustainable Communities, Strategic Planning and Economic Development, that provided the draft Development Strategy for Central Bedfordshire. The Committee were asked to provide their views to the Executive Member prior to a 6-week public consultation. The Head of Development Planning and Housing Strategy explained that the Council was presently at an early stage of consultation on the draft strategy and that there would be further consultation undertaken after this initial 6-week consultation period towards the end of the year. It was commented that all residents who had previously responded to consultations would be consulted on the draft strategy and would be invited to comment during the consultation.

In response to questions from the public the Head of Development Planning and Housing Strategy commented that the strategy aimed to find a balance between housing and employment development for the area and the environment. The key issues identified within the draft Development Strategy would stimulate debate locally about the most favoured approach to development. It was also commented that the draft Development Strategy was both housing and employment-led as an appropriate mix of the two was necessary to ensure sustainable communities. The Development Planning Project and Process Team Leader further explained the consultation process for the draft Development Strategy and the ways in which it corresponded with the Council's Statement of Community Involvement.

A Member commented that the draft Development Strategy had been predicated on infrastructure based on the number of homes that were proposed to be developed. Concerns were raised that there would be a temptation to 'glue' on housing in existing urban areas. It was suggested that the draft Development Strategy should emphasise the development of a new urban settlement as opposed to developing housing in existing urban areas if the demand for housing exceeded the levels identified in the draft strategy. There were concerns that there may be an increase in the number of houses proposed after the strategy had been subject to an examination in public. In response the Strategic Planning and Housing Team Leader commented that

the number of homes proposed in the strategy was based on local population trends (the number of households plus 3.8%). A majority of the 28,750 homes proposed in the strategy had already been provided for.

The Executive Member for Sustainable Communities, Strategic Planning and Economic Development commented there was a need for solid and sustainable infrastructure to be delivered alongside housing. It was intended to stick with the numbers of homes and jobs that resulted from the consultation process and the draft strategy had proposed an approach to the delivery of housing in several areas such as South Wixams and being sympathetic to rural exception sites and neighbourhood plans. If there was a need for a strategic change to the plan this would require a strategic change in the proposed infrastructure. The Executive Member stated that the Council would stick with the number of 28,750 homes unless the outcomes of the consultation suggested that the number should be amended. If homes in addition to those currently proposed in the draft Development Strategy were required a further strategic site would be identified and additional infrastructure would be brought forward.

In response to questions from the public and questions and issues raised by the Committee and other Members officers responded as follows:-

- The proposed site to the West of Leighton Linlade had been considered within the draft Development Strategy so as to strengthen its exclusion as a potential site for development. It would be remiss of the Council not to demonstrate in the draft Development Strategy sites that had been considered for inclusion but which had subsequently been discounted. It was also commented that the proposed site to the East of Leighton Linlade had been included in the draft Development Strategy (it is currently the subject of a planning application).
- Further discussion was underway with the Highways Agency in relation to the A5-M1 link and the new Junction 11a.
- A technical paper detailing how officers had determined the proposed figure of 28,750 homes would be published at the commencement of the consultation. The determination of this figure included local trends over a 10-year period including birth, death and migration rates. Results from the most recent census would also be used once they had been published.
- The Council would not encourage the development of homes without appropriate infrastructure. It was however noted that in certain circumstances some housing would be required to be delivered first in order to provide the funding to deliver necessary infrastructure. The Council would consider a phased approach to the delivery of schemes in such circumstances.
- An infrastructure audit was planned to be undertaken by the Council so as to determine what infrastructure was required throughout Central Bedfordshire. The Community Infrastructure Levy, in addition to Section 106 contributions, would provide some of the funding necessary to support the delivery of future infrastructure.
- The Council would always take into consideration the responses provided during consultations but was required to develop policies that were evidence based.

- Whilst there is an adopted Core Strategy for the northern area of Central Bedfordshire the Council was currently vulnerable to planning applications as a result of not having an approved Development Strategy in place in the southern part of Central Bedfordshire. It was considered critical that the Development Strategy, which covers the whole of Central Bedfordshire be approved as soon as possible.

During their consideration of the draft Development Strategy Members discussed the following issues in detail to be presented to the Executive Member prior to the commencement of the 6-week public consultation:-

- The Committee supported the target for 27,000 new jobs for 2011-31 as being appropriate but reserved the right to reconsider this figure in light of the responses to the public consultation.
- More information should have been made available to the Committee relating to local trends and the outcomes of the stakeholder workshops. This information would have helped the Committee to determine whether the proposed housing figures were appropriate. It was noted that this information would be presented to the Committee following the public consultation.
- It was crucial that the Development Strategy promoted the delivery of infrastructure before new housing and ensuring that developments did not have a negative impact on current residential areas. Infrastructure should include not just roads but also services such as doctor surgeries and shops.
- There were several inaccuracies in Table 1 (Site Assessment Summaries) and Table 2 (Summary of findings for assessment of each individual site), which needed to be addressed prior to consultation. For example the scores associated to each of the sites did not appear to be correct.
- The settlement hierarchy (policy 4) needed to be reviewed as there were several areas missing and there did not appear to be a clear rationale for classifying areas as a major/minor service centre or a large/small village.
- The Committee strongly agreed that a review of Green Belt boundaries was necessary in order to accommodate new development. It was important to protect Green Belt and in particular the designation of local green space around Aspley Guise in order to prevent coalescence with any growth of Milton Keynes in the longer term.
- The Development Strategy and subsequently the Council's Design Guide needed to ensure appropriate housing densities throughout Central Bedfordshire whilst also being mindful of the level of land-take. When considering a refresh of the Council's Design Guide it may be appropriate for the Council to consider allowing higher storey properties and to ensure that an appropriate housing density is provided for affordable properties.
- The importance of maintaining an open space between Houghton Conquest and the Wixams so that the former was not subsumed by development.
- The importance of the B530 for carrying traffic from several developments.

- The Council should develop a contingency plan in case there was a shortfall in the number of homes that came forward for development. In addition to producing a Development Strategy the Council may wish to consider further sites that could be allocated for housing if an adequate number of homes were not forthcoming.
- Further information in relation to neighbourhood plans was required to be circulated to Members of the Committee for information.

RECOMMENDED

- 1. That the Executive Member take into full consideration the comments of the Sustainable Communities Overview and Scrutiny Committee, other Members and the public detailed above prior to the 6-week public consultation.**
- 2. That the Head of Development Planning and Housing Strategy and the Strategic Planning and Housing Team Leader prepare a written response to those issues raised by members of the public, which had not been discussed during the meeting to be circulated to public speakers and Members of the OSC.**

(Note: The meeting commenced at 2.00 p.m. and concluded at 4.17 p.m.)

This page is intentionally left blank

CENTRAL BEDFORDSHIRE COUNCIL

At a meeting of the **SUSTAINABLE COMMUNITIES OVERVIEW & SCRUTINY COMMITTEE** held in Council Chamber, Priory House, Monks Walk, Shefford on Monday, 11 June 2012.

PRESENT

Cllr D McVicar (Chairman)
Cllr A R Bastable (Vice-Chairman)

Cllrs	Mrs C F Chapman MBE	Cllrs	J Murray
	Mrs R B Gammons		B Saunders
	K C Matthews		P Williams

Apologies for Absence: Cllrs Ms C Maudlin

Substitutes: Cllrs A Shadbolt (In place of Ms C Maudlin)

Members in Attendance:	Cllrs	P N Aldis	
		D Bowater	Chairman of Audit Committee
		Mrs R J Drinkwater	Chairman of Social Care, Health and Housing Overview & Scrutiny Committee
		T Nicols	
		I Shingler	
		B J Spurr	Executive Member for Sustainable Communities - Services
		B Wells	Deputy Executive Member for Sustainable Communities - Services
		J N Young	Executive Member for Sustainable Communities - Strategic Planning and Economic Development

Officers in Attendance:	Mr S Andrews	– Strategic Housing and Planning Team Leader
	Mr D Bowie	– Head of Traffic and Safety
	Mr A Fleming	– Project Director - Business Services
	Mr R Fox	– Head of Development Planning and Housing Strategy
	Mr B Jackson	– Assistant Director Highways & Transport
	Mr J Partridge	– Scrutiny Policy Adviser

SCOSC/12/8 **Minutes**

The Committee discussed the Minutes of the meeting of the Sustainable Communities Overview and Scrutiny Committee held on 16 May 2012. Cllr Nicols commented that his ward was proposed to take the majority of housing and employment growth in the draft Development Strategy. Cllr Nicols was uncomfortable with the numbers contained in the draft Development Strategy and concerned that further houses would be added to the numbers proposed within his area after the public consultation. Cllr Nicols stated that the Minutes of the previous meeting (Minute SCOSC/11/7 refers) did not accurately reflect the discussion that took place relating to any strategic increase in housing above the numbers that were presently stated in the draft Development Strategy. He stated that any strategic increase in housing should not be developed in an area without a strategic review of the plan and that any strategic increase should require further consultation. Additional homes should not be forced into any existing urban area.

In response to the issues raised by Cllr Nicols the Executive Member for Sustainable Communities, Strategic Planning and Economic Development, stated that there was a solid evidence base for the numbers of homes and jobs proposed to be allocated in Cllr Nicols' ward, based on this evidence there would be no strategic increase within his ward.

In light of the concerns raised by Cllr Nicols the Committee resolved that the Minutes of the meeting could not be agreed. The Committee requested that the Minutes of the previous meeting be redrafted and submitted to their next meeting.

RESOLVED

1. **That the minutes of the meeting of the Sustainable Communities Overview and Scrutiny Committee held on 10 April 2012 be confirmed and signed by the Chairman as a correct record.**
2. **That the minutes of the meeting of the Sustainable Communities Overview and Scrutiny Committee held on 16 May 2012 be redrafted and submitted to the next meeting of the Committee for consideration.**

SCOSC/12/9 **Members' Interests**

(a) **Personal Interests:-**

None.

(b) **Personal and Prejudicial Interests:-**

None.

(c) **Political Whip:-**

None.

SCOSC/12/10 **Chairman's Announcements and Communications**

None.

SCOSC/12/11 **Petitions**

No petitions were received from members of the public in accordance with the Public Participation Procedure as set out in Part D2 of the Constitution.

SCOSC/12/12 **Questions, Statements or Deputations**

The Committee were told that 2 speakers had registered to speak at the meeting in accordance with the Public Participation Procedure as set out in Annex 1 of Part A4 of the Constitution. In addition statements and questions had been submitted by both speakers that had been circulated to Members of the Committee in advance of the meeting. It was agreed with both speakers that they would be offered the opportunity to speak at the beginning of item 11 (Minute SCOSC/12/17 refers) in relation to the draft Development Strategy.

SCOSC/12/13 **Call-In**

The Committee were advised that no decisions of the Executive had been referred to them under the Call-in Procedures set out in Appendix A to Rule No. S18 of the Overview and Scrutiny Procedure Rules.

SCOSC/12/14 **Requested Items**

The Committee were informed that Cllr Aldis had requested an item relating to the Carbon Management Plan and the Climate Change Strategy under Procedure Rule 3.1 of Part D2 of the Constitution. Subsequent to this request an item had been added to the Committee's work programme for 23 July 2012.

SCOSC/12/15 **Consultation on the development of the approach to parking**

The Committee received a report from the Executive Member for Sustainable Communities Services, that set out the research and consultation that had been undertaken on the Council's approach to parking and the changes that were planned to the document as a result. In addition to the report it was clarified that following the Committee's previous recommendations the Executive had resolved that residents' parking zones should be used within controlled parking zones but in some cases residents' parking schemes could be used in isolation outside of parking zones. The Committee commented that they supported this amended approach. It was further commented by the Head of Traffic Management that substantial reductions in the cost of administering resident parking zones and enforcement schemes meant that the costs of resident permits may be reduced.

In response to the report the Committee raised and discussed the following issues in detail:-

- Resident parking zones provided a parking solution in villages where persons parked their car in a residential area before going on holiday.
- The cost of resident permits where residents owned more than one vehicle were still to be determined.
- Possessing a resident parking permit did not guarantee that resident a parking space.
- In areas where verge/footway parking was permitted the dual use of the pathway by pedestrians would be retained. The designation of any verge/pathway parking would be determined by the traffic management committee and would require the designation of a traffic regulation order. The Committee agreed that parking should not be permitted on grass verges as this churned up the grass and obstructed pedestrians. In response the Assistant Director for Highways and Transport stated that the Council would enforce parking violations on grass verges as a result of the strategy. However, there may be instances where lack of off-street parking facilities meant that Members would need to consider hardening parts of the grass verge to formalise parking half on/ half off the carriageway.
- Concerns relating to the displacement of HGVs into villages if parking hours were restricted in lay-bys overnight. There were also concerns relating to the level of enforcement that the Council would be able to undertake overnight.
- Concerns that the Highways Agency was responsible for several roads throughout the Central Bedfordshire area and parking standards relating to HGVs needed to be managed in a consistent manner.
- The need to ensure that blue badge holders did not incorrectly receive a penalty charge notice (PCN).
- Whether it should be permissible to allow an illegally parked vehicle to accrue 5 or more unpaid PCNs before it was clamped and removed. The Council was legally required to permit an illegally parked vehicle to accrue 3 unpaid PCNs before it could be clamped and removed.

The Executive Member for Sustainable Communities Strategic Planning and Economic Development drew the Committee's attention to the minimum suggested parking standards for residential schemes. It had been clarified in the Transportation Planning (International) Ltd report that the minimum number of parking units included the garage. It was suggested that if the garage was included in the minimum number of units per bedroom stated in the report then these numbers were insufficient. In addition a Member commented that planning applications needed to ensure a minimum 3.3 metre width to be of a suitable size. Members requested that the Design Guide reinforce the need for garages to be a minimum 3.3 metre width and that restrictions be put in place to prevent residents from converting the use of a garage to another function. In response officers stated that the Design Guide was presently being reviewed and would be considered by the Sustainable Communities Overview and Scrutiny Committee prior to its further adoption. In addition Cllr Shadbolt stated that the Development Management Committee would ensure that planning applications provided appropriate numbers of parking spaces.

RECOMMENDED TO EXECUTIVE:

1. That the approach to localism and exploring ways of involving the local community in the delivery of parking services be supported.
2. That parking on grass verges not be permitted.
3. That verge and footway parking be permitted only in streets where no other parking provision can practicably be provided but that all permits be referred to the traffic management committee for the designation of a traffic regulation order.
4. That the approach to restrict HGV parking in lay-bys to four hours only during the period 9pm to 7am be supported.
5. That a letter be sent to the Highways Agency informing them of the intention of the Council in relation to regulating overnight HGV parking in lay-bys and asking them to continue to enforce HGV parking on major trunk roads throughout the area.
6. That any illegally parked vehicle with 3 or more unpaid PCNs be clamped and removed to a safe storage location.
7. That the suggested parking standards for residential schemes be amended as follows:-

1 bedroom	(1 per unit minimum)
2 bedrooms	(2 per unit minimum)
3 bedrooms	(3 per unit minimum)
4 bedrooms	(4 per unit minimum)

SCOSC/12/16 Work Programme 2012/13 and Executive Forward Plan

The Committee received their work programme for 2012/13 and Executive Forward Plan.

RESOLVED

That the Work Programme for the Sustainable Communities Overview and Scrutiny Committee be approved.

SCOSC/12/17 Draft Development Strategy for Central Bedfordshire

The Chairman informed the Committee that the draft Development Strategy had been added to the agenda as an urgent item of business by virtue of Section 100B 4(b) of the Local Government Act (1972) in light of a view being required from the Committee prior to commencing a 6-week public consultation.

In accordance with the Public Participation Procedure as set out in Annex 1 of Section A4 of the Constitution two speakers were invited to speak. Submissions from the two speakers were also circulated to Members of the Committee in advance of the meeting. The Chairman also commented that the views which had been provided would be considered as part of the public consultation.

In addition to their submission the first speaker commented that they would present their comments as part of the consultation process but they had concerns in relation to the numbers of homes and jobs that were proposed in the draft Development Strategy and concerns relating to the sustainability appraisals. It was also commented that as a result of ongoing housing commitments from previous urban extensions the numbers of homes for development in some areas were greater than those stated in the draft Development Strategy. The speaker also raised concerns in relation to the integrity of the process and the extent to which the evidence base had informed the final draft proposals. It was suggested that the consultation had not appropriately followed the Community Engagement Strategy and that separate appraisal criteria should not be applied to the north and south of the Central Bedfordshire area as this was divisive.

In addition to the questions in their submission the second speaker (on behalf of Leighton Linlade Opposes Unsustainable Development [LOUD]) requested that a full response be provided by the Council outside of the meeting. The Chairman agreed that a response should be circulated outside of the meeting and also circulated to Members of the Committee.

Following the comments from public speakers and in response to Cllr Nicols comments on the Minutes of the meeting on 16 May the Executive Member for Strategic Planning and Economic Development commented that assurances regarding development could not be provided based on a hypothetical position in specific wards, to do so could be used as a precedent. An assurance was however provided that there was no intention to extend the urban extension in Cllr Nicols' ward. The purpose of this report was to seek approval to go to consultation. The Head of Development Planning Housing Strategy also stated that if a housing shortfall was identified as a result of the consultation the Overview and Scrutiny Committee would consider any revisions prior to their approval by the Executive. The further submission of the report to the Committee permitted officers to (1) outline why some sites had been chosen and others were not included; (2) present the outcomes of consultation that had already been undertaken; and (3) clarify issues in relation to the Statement of Community Involvement. There were no major changes included in the draft strategy since the Overview and Scrutiny Committee last considered it.

In response to the additional comments Cllr Nicols commented that he felt the evidence base was flawed and the numbers of homes and jobs included in the draft Development Strategy could substantially increase. It was suggested that the consultation would be irrelevant if there was a strategic increase in the numbers following its conclusion. These concerns could not be addressed by the Development Management Committee as the strategic decision relating to the number of homes would have already been made by that stage. In response to a question from Cllr Nicols officers stated that the Planning

Inspectorate (PINS) meeting would take place in September 2013 subject to the timetable of the Planning Inspector. There may discussion with the Inspector in relation to the numbers of homes and jobs contained in the Development Strategy but this would not occur until after the document had been submitted in May 2013.

Cllr Nicols also queried what legal structures could be put in place to require the link road between the M1 and A6 to be considered of a strategic nature. Councillor Nicols was concerned that the proposed link road from the M1 at Junction 11a to the A6 at Streatley would be based on a series of non aligned estate roads, which would be most unlikely to create the standard of road that would be required to act as a strategic transport link to the north of Luton unless an as yet statutory control of the section 106 procedure was developed. It should be ensured that the road was a strategic highway and as the road would be funded from the development of homes it was suggested housing developers would not ensure the road was of a strategic nature.

In response officers commented this would be addressed during the outline planning process and that the Highways Agency would need to be satisfied that the road had a strategic purpose. The Executive Member for Strategic Planning and Economic Development also stated that proposals for the link road could correspond with the delivery of Prologis Park. Officers further stated they felt there were mechanisms that were available to ensure developers delivered a road of a strategic standard, such as a S106 agreement and legal outline planning permission that would preserve the strategic nature of the link road. If the planning permission did not outline the strategic nature of the road the planning application could be rejected by the Council. Councillor Nicols replied that he did not agree that such a mechanism was available to require the road to be of a strategic nature and requested to see a plan that would deliver the proposed road at a strategic standard to support the proposed level of growth in the area.

Cllr Nicols commented that a threshold of 500 dwellings as an initial indication of whether a site might be strategic was not appropriate. It was suggested that the threshold should be a percentage of the total number of dwellings in the draft strategy and should be lower than 500. It needed to be ensured that consultation was undertaken appropriately with local residents on proposals for development and the number of dwellings should not be set at such a number that consultation on a lower number of houses would not be necessary. In response officers stated that it was not suggested anything below 500 dwellings was not significant but developments needed to be considered in the context of the Strategy as a whole. Cllr Young stated that the aim of the strategy was to provide larger family homes at lower densities, not small numbers of homes that would be built in existing urban areas. It was also stated that officers were confident the numbers of homes in the draft Strategy were appropriate and that they were evidence based. There was presently no intention to put forward further allocations above the level currently proposed.

Cllr Shingler outlined concerns relating to the accuracy of the commentary in the Consultation Statement presented in the report, which in several places did not match the results of the consultation. It was also commented that the draft Development Strategy should consider the possibility of allocating the NIRAH

site at Stewartby in proposals for development. In response officers stated that the site was presently allocated only for the use of NIRAH. The site would not be considered for alternative development until such time as it became available for alternative use. Officers also stated that they would amend the order of the vision and objectives detailed in the commentary of the consultation statement so that it matched the consultation responses. The Committee were informed that the consultation results had varied once the principles of the proposed development had been explained and residents were more inclined to accept the need for growth. It was also stated that despite most respondents opposing a review of its usage if areas of the greenbelt were not utilised there would be very difficult decisions to be made regarding the location of growth. The Executive Member for Strategic Planning and Economic Development also stated that the benefits of reviewing the greenbelt outweighed the costs.

In light of the report, the issues raised by the public speakers and further discussion the Committee also discussed the following:-

- The principle of 'leapfrogging' whereby residents in the south of Central Bedfordshire might move to new homes in the north due to an unmet demand in housing in the south.
- Concerns that the provision of 1,700 additional homes through windfall applications and identification in neighbourhood plans was unachievable. Officers stated that the level of homes provided would be monitored on an ongoing basis and deliverability reviewed in 2019.
- The importance of not supporting unsustainable development.
- The need to present the evidence base on which housing and employment figures were based.

Cllr Shadbolt also proposed the removal of the site East of Leighton Linlade from the draft Development Strategy with development being promoted in Marston Vale.

RECOMMENDED

That further to the consideration of the issues raised at the previous Sustainable Communities Overview and Scrutiny Committee the Director of Sustainable Communities in consultation with the Executive Member for Sustainable Communities, Strategic Planning and Economic Development approve the draft Development Strategy for public consultation.

RESOLVED

That a response be provided to the questions raised by speakers to be circulated outside of the meeting.

(Note: The meeting commenced at 10.00 a.m. and concluded at 12.31 p.m.)

Meeting: Sustainable Communities Overview and Scrutiny Committee
Date: 26 July 2012
Subject: Climate Change Strategy and Carbon Management Plan
Report of: Cllr Nigel Young, Executive Member for Sustainable Communities – Strategic Planning and Economic Development and Cllr Maurice Jones Executive Member for Corporate Resources
Summary: The report provides an update of the progress made in implementing the Council's Climate Change Strategy and Carbon Management Plan and proposes how the Council can continue to demonstrate its commitment to tackling climate change and becoming more energy efficient.

Advising Officer: Richard Fox Head of Development Planning and Housing Strategy
Contact Officer: Stephen Mooring, Corporate Policy Adviser (Sustainability & Climate Change)
Public/Exempt: Public
Wards Affected: All
Function of: Council

CORPORATE IMPLICATIONS

Council Priorities:

1. Taking positive and proactive steps to tackle climate change demonstrates leadership and contributes to the delivery of all the Council's priorities, particularly in relation to enhancing Central Bedfordshire – creating jobs, managing growth, protecting our countryside and enabling businesses to grow.

Financial:

2. Failure to take action will leave the Council vulnerable to substantial costs, from inefficiencies in dealing with climate change and from fines (see paragraph 4 below). The current energy spend is £4.3 million and could rise as high as £5.4 million by 2016 (based on Ofgem prediction of energy price rise of 60% between 2009 and 2016).
3. The Council will be subject to the Carbon Reduction Commitment (CRC), which will cost the Council approx. £360k p.a. from 2014/15 based upon the carbon emissions from the Council's corporate estate and schools. The CRC scheme itself is currently going through consultation to simplify how it works, this means that it is not yet clear how emissions for schools and Academies will be handled in the future and whether the Council will be responsible for these.

Legal:

4. The Climate Change Act places a legal duty on all public authorities to plan for the impacts of climate change, to ensure that their areas are resilient and prepared for the impacts of a changing climate. This Act also implements the CRC Energy Efficiency scheme, which the Council will be legally required to participate in. This also has strict financial penalties for organisations who fail to participate in or maintain accurate supporting evidence.

Risk Management:

5. Central Bedfordshire will not be immune to the impacts that a changing climate will have. The Council will need to act now to adapt and to manage the risks to service delivery, local communities, local infrastructure, businesses and the natural environment. Failure to take action on this agenda will also present the Council with financial risks, primarily through the increase in fuel costs and impact of the CRC, along with the reputational risk of not robustly tackling this issue. Where risks have been identified they will be managed through Directorate and Service Risk Registers.

Staffing (including Trades Unions):

6. If the Council is to achieve a reduction in its carbon footprint, staff and members will need to be involved and act. Based on best practice from other Local Authorities targeting staff with a robust green awareness campaign could reduce energy use in the Council's buildings, excluding schools, by up to 5%, which equates to a saving of approximately £35,000. The medium term accommodation plan, which includes the reduction in buildings and new ways of working (including video and teleconferencing) will also help reduce the council's carbon footprint.

Equalities/Human Rights:

7. Public authorities have a statutory duty to advance equality of opportunity, eliminate unlawful discrimination, harassment and victimisation and foster good relations in respect of nine protected characteristics; age, disability, gender re-assignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation.
8. The actions taken to implement the Climate Change Strategy, particularly those relating to cutting the Central Bedfordshire area's carbon footprint and preparing for the impacts of a changing climate will need be carried out in an inclusive manner. They will benefit those suffering from inequalities, for example domestic energy efficiency work being targeted at households suffering from fuel poverty and measures taken to mitigate against the impacts of a changing climate – such as extreme weather events and heat waves - protecting the elderly and other vulnerable groups.

Public Health

9. The impacts of a changing climate will result in more implications on the health and wellbeing of our communities. For example over heating can lead to excess summer deaths mainly of the elderly and vulnerable. The increase in energy costs will also have considerable impacts on our residents with more people falling into fuel poverty

10. Measures to reduce emissions, particularly through the use of more sustainable modes of transport, such as walking and cycling could also contribute to healthier and more active lifestyles.

Community Safety:

11. In addition to the issues highlighted in the Public Health assessment of this report (above) the increased risk and frequency of extreme weather events will place more pressure on the Council and emergency services. Implementation of the Strategy will contribute to ensuring that robust adaptation measures are put in place to limit or avoid these impacts.

Sustainability:

12. The Climate Change Strategy delivers on, or links strongly to key principles of sustainability which are living within environmental limits, ensuring a strong, healthy and just society, and achieving a sustainable economy.

Procurement:

13. The Council's procurement decisions will have an impact on CO₂ emissions either directly, as is the case with energy, further up the supply chain, or through embodied emissions from the manufacture of goods that are procured.
14. Existing procurement policies do consider the environmental credentials of potential suppliers and efficiencies lead by procurement help ensure that unnecessary procurement does not happen (the most environmentally sound approach). There is scope to better consider the environmental/carbon impact of what is being procured.

RECOMMENDATION(S):

The Sustainable Communities Overview and Scrutiny Committee is asked to:-

1. **Review progress in relation to performance in delivering the Climate Change Strategy and Carbon Management Plan and comment on any specific aspects they consider to be appropriate in relation to the delivery of the plan during 2012/13.**
2. **To consider if Executive should be requested to sign up to the LGA's initiative, 'Climate Local' as a mechanism to reaffirm and deliver the Council's commitment to tackling climate change and reducing fuel bills..**

Introduction

15. Central Bedfordshire Council has a key role to play in mitigating climate change, both as a community leader and through the services we provide. The Council is also a considerable consumer of energy and a direct source of carbon dioxide (CO₂) emissions through our activities and buildings. The Council therefore needs to lead by example, demonstrate best practice, realise the efficiency savings associated with tackling this issue, and as a result, inspire business and residents in our area to take carbon reduction measures.
16. Central Bedfordshire will not be immune to the impacts of changing climate and will need to act now to adapt and manage risks to service delivery, the public, local communities, local infrastructure, businesses and the natural environment.

17. In June 2010 the Council adopted its first Climate Change Strategy. The Strategy sets out three key aims:
- Cutting the Council's own carbon footprint - Aim for a 35% reduction by 2015 and work towards an overall 60% reduction by 2020 (from the 2008/09 baseline).
 - Cutting Central Bedfordshire's Area emissions - Continue to work towards the last Local Area Agreement area emissions target of a 10.7% by 2011 and future targets.
 - Preparing for the impacts of climate change - Working towards achieving level 4 (top level) of National Indicator (NI)188 which required preparation for the impacts of a changing climate by 2012/13.
18. This report considers progress to date and details the possible future issues and next steps to be taken to realise the ambition shown in the Climate Change Strategy.

Cutting the Council's carbon footprint – Progress with the Carbon Management Plan

19. The carbon footprint for the first year of Central Bedfordshire's Council's operation (2009/10) was 35,600 tonnes of CO₂. This is typical for a unitary authority of the Council's size and includes emissions relating to energy use and transport from across the Council's Corporate estate, street lighting, outsourced services (such as waste collection and leisure), schools and business mileage.
20. The carbon footprint for 2011/12 has been measured at 30,400 tonnes of CO₂. This represents a decrease of 15% from 2009/10. Progress in relation to each of the core areas/source of emissions is detailed in Appendix A.
21. This is a challenging and broad area of work and there are a range of issues that will need to be actively addressed in the coming years in order to achieve the targets set out in the Climate Change Strategy. These include:
- (a) **Data quality:** The quality of energy data that is received from suppliers is variable at best, with many of the smaller sites and schools being billed based on estimated meter readings. The Council is rolling out automated meter reading equipment (AMR) across its own estate and is also offering this to schools via the schools invest-to-save fund. This will provide real time half-hourly energy use data, enabling quicker identification of anomalies and unnecessary energy usage. Accurate energy data will be particularly important when the Council enters the Carbon Reduction Commitment (CRC) in April 2014. CRC adds a 10% uplift to any data based on estimated energy consumption.
 - (b) **Schools:** Schools represent a significant challenge given the number of them (135), budget constraints, the challenging nature of school buildings (e.g. their age and structure of buildings), and the changing face with regards to how schools are funded – particularly in relation to Academies. Currently emissions from schools make up 48% of our carbon footprint.

- (c) **Staff awareness and engagement:** The Carbon Management Plan recognises the significant contribution that staff awareness and engagement campaigns can have. The Carbon Trust state that simple awareness raising programmes can reduce energy use by up to 15% (although in the CMP we use a more conservative estimate of 5%), through staff taking small measures – like turning equipment and lights off when not in use.

Reducing the Central Bedfordshire area's carbon emissions

22. As well as reducing the Council's own carbon footprint and realising the efficiency savings associated with this, the Council also has a significant role in supporting the Central Bedfordshire area to also cut carbon and be more energy efficient. This is through many of the services the Council provides; ranging from the work done to tackle fuel poverty by Housing Services to the strategic planning of future growth and developments.
23. The carbon footprint for Central Bedfordshire area is monitored nationally by the Department for Energy & Climate Change (DECC). The most recent data (in Appendix B) relates to the period between 2005 and 2009. This indicates that CO₂ emissions dropped by 11% in this period, with the average carbon footprint of a Central Bedfordshire resident dropping from 7.8 tonnes to 6.8 tonnes per person. The target set in the last LAA was to achieve a 10.7% reduction in per capita CO₂ emissions by the end of 2010/11.
24. Figures for 2010 are expected this autumn and the downward trend is likely to continue, although it is unclear the extent to which the economic downturn has contributed to this trend. In reality, due to delays in the release of data by DECC we are unlikely to know whether this was achieved until the 2011 data is issued next year. National data released from 2011 indicates that this downward trend continues and the target is on course to be met.
25. There are a number of significant areas of work that play an important role in contributing to the reduction of Central Bedfordshire's Carbon footprint. These include:
- (a) **Planning for growth and the Development Strategy:** Future housing and job growth will have a significant impact on carbon emissions in Central Bedfordshire so robust planning policy is needed to ensure that this is managed properly. This is also an important mechanism to ensure that the homes that are built are energy efficient, whilst at the same time encouraging the improvement of Central Bedfordshire's existing housing. The Development Planning and Housing Strategy Team are currently preparing a new Development Strategy for Central Bedfordshire covering the period to 2031. The draft strategy has a range of policies which require higher energy and water efficiency standards, and sustainable transport.
- (b) **Tackling fuel poverty and providing affordable warmth:** Tackling Fuel Poverty is a high priority within the Council's Private Sector Housing Renewal Policy. Under this priority, the Council has developed several initiatives which include:
- i) Active promotion of the Government's Warm Front scheme
 - ii) External funding to tackle fuel poverty was obtained three years ago from the former regional government. The scheme is known as

BALES (Bedfordshire and Luton Energy Scheme)

- iii) In December 2011, the Council were successful in obtaining £55,000 Dept of Health funding for the 'Warm Homes Healthier People' initiative over the winter months.
 - iv) The Council are currently promoting a British Gas funded scheme to promote grants for solid wall insulation.
- (c) **The Green Deal:** The Green Deal is a new energy saving initiative being implemented through the Energy Act which comes in to place this autumn. Through this the government aims to provide a new finance framework to cover the upfront capital cost to carry out energy efficiency improvements to buildings via a low interest loan. The Council is currently exploring ways in which it can work with partners to ensure that the residents and businesses in Central Bedfordshire receive the maximum benefit from this scheme possible.
- (d) **The Green Economy:** The UK's legally binding target to reduce CO₂ emissions by 80% by 2050 will mean that in the coming years carbon reduction will be at the heart of ensuring businesses thrive and grow. This is creating opportunities for the development of new technologies, industries and services which will be strengthened by the introduction of the Green Deal.

Preparing for the impacts of the changing climate on Central Bedfordshire

- 26. Central Bedfordshire will not be immune to the impacts of climate change and the Council will need to act now to adapt and manage risks to service delivery, local communities, infrastructure, businesses and the natural environment.
- 27. In late 2010 the National Indicator Set, which included NI188, was removed. However the core of NI188 was based around identifying vulnerabilities and opportunities, and putting in place a plan with partners to address these. Preparation of the plan is the Council's legal duty under the Climate Change Act. The initial work on this has been focused around building the Councils' understanding of the potential future impacts.
- 28. LDA Design were commissioned to conduct a local climate change impact study to help define and understand the risks and opportunities in Central Bedfordshire. The study provides the evidence needed to inform and shape the Council's Climate Change Adaptation Plan, which will contribute to the preparation of the Development Strategy, corporate policies and to emergency planning. The study compliments the first national Climate Change Risk Assessment (CCRA), published in January 2012, by applying its methodologies and findings to a local level. The main risks identified are greater surface water flooding, pressure on water resources and more frequent overheating, more details are included in Appendix C:
- 29. The study used the most up to date evidence of the projected impacts of climate change to identify the most important risks and opportunities for Central Bedfordshire, providing a sound evidence base to inform the Development Strategy.

30. The study provides part of the information used to help inform site selection, protection and enhancement of the natural environment and policy supporting climate resilient developments. This is particularly in relation to standards for water conservation measures in new homes, and also policy aimed at improving water conservation standards in existing buildings and housing stock.

Conclusion and Next Steps

31. **Cutting the Council's Carbon Footprint** - Future plans will look to address the issues detailed above and build on the good progress made to date. This will include the following:
- (a) Measures on the Council's own corporate estate will continue to be identified and implemented through the Asset's Carbon Management Programme. The impact of the range of measures currently being implemented as part of the programme for 2010/11 and 2011/12 should start becoming evident in the energy consumption figures to be collected for the 2012/13 carbon footprint in May 2013. Until the medium and long term accommodation strategies are implemented, the number of buildings that this work can be focused on is restricted to those sites that we are confident will be retained by the council in the future.
 - (b) There will be the continued role out of support and measures for schools. This includes the invest-to-save fund, energy audits, EcoSchools advice and energy specific toolkits to support better energy management and also teaching of energy efficiency principals in the classroom.
 - (c) The Council will enter the Carbon Reduction Commitment (CRC) in 2013/14. This places a significant incentive to vastly improve how the Council and School's manage energy, particularly in relation to the provision of timely and accurate data. In the first year it is estimated that CRC will cost the Council £360,000 in carbon allowances. This places a further financial imperative to reduce emissions.
32. **Reducing the Area's Carbon Emissions** – Future work will include progressing a range of policy documents including for example, the Development Strategy, Public Transport Strategy and Travel Plans and growing a green economy.
33. **The Council's Climate Change Adaptation Plan:** This will be developed over the coming year with the aim managing risks to Council services and our residents, and informing the direction of future policy and investment through corporate strategy.
34. **The Bedfordshire & Luton Local Resilience Forum:** The LDA Design study findings will contribute to emergency planning through the Bedfordshire and Luton Community Risk Register.

35. **Climate Local Initiative:** In June 2012 the LGA launched 'Climate Local'. This is an LGA initiative to drive, inspire and support Council action on a changing climate. The first step of benefiting from this is for the Council to sign a 'Local Climate Commitment', through which the Council would demonstrate its continuing commitment to address climate change and build upon its existing achievements. The initiative provides the Council with a good opportunity to highlight the progress made so far and demonstrate commitment to continuing to tackle this agenda. More details on Climate Local are provided in Appendix D.
36. If the Council signs up to this it will be required to set out what actions we intend to undertake locally to reduce carbon emissions and respond to changes in climate within our own operations, services and with our local community. We will also have to demonstrate how we plan to monitor our achievements and report on progress.
37. Signing up to the initiative will demonstrate the Council's strong leadership in tackling climate change and the financial benefits of cutting fuel bills and actively preparing for and reducing risk

Appendices:

- Appendix A – Breakdown of Central Bedfordshire Council's Carbon Footprint 2011/12 and overview of progress since 2009/10
- Appendix B – Central Bedfordshire CO₂ emissions for the period 2005 - 2009
- Appendix C – Central Bedfordshire Climate Change Risk Assessment – summary of key risks
- Appendix D - An overview of the LGA's Climate Local initiative

Background papers and their location: (open to public inspection)

Central Bedfordshire Council's Climate Change Strategy – June 2010

Central Bedfordshire Council's Carbon Management Plan (CMP) – November 2010

Central Bedfordshire Climate Change Adaptation Evidence Base – April 2012-06-26

All above documents are available at:

<http://www.centralbedfordshire.gov.uk/environment/natural-environment/climate-change-sustainability.aspx>

Central Bedfordshire School's Carbon Reduction Action Plan

This document is held electronically or in hard copy at Technology House, Bedford.

APPENDIX A

Progress report on the Central Bedfordshire Council's Carbon footprint reduction

The Graphs below show us that:

- (a) Steady progress has been made in reducing emissions from all areas, particularly at our Leisure centres and in the last year across the schools estate.
- (b) The reduction in emissions from schools will partly be due to better engagement with schools on energy issues by the Council's Assets team, who have implemented the School's Carbon Reduction Action Plan (SCRAP).
- (c) The impact of colder winters of 2009/10 and 2010/11 should be noted, especially when it comes to increased gas consumption and consequently the CO₂ emissions for those years.
- (d) The fall in CO₂ emissions represents a combined reduction in energy costs across all areas included of approximately £1.1million (based on current prices). It should be noted that not all of these savings are realised by the Council, but also by schools, the leisure providers and other outsourced service providers, such as Highways and Waste Collection.

Breakdown of Central Bedfordshire Council's Carbon Footprint 2011/12 and overview of progress since 2009/10

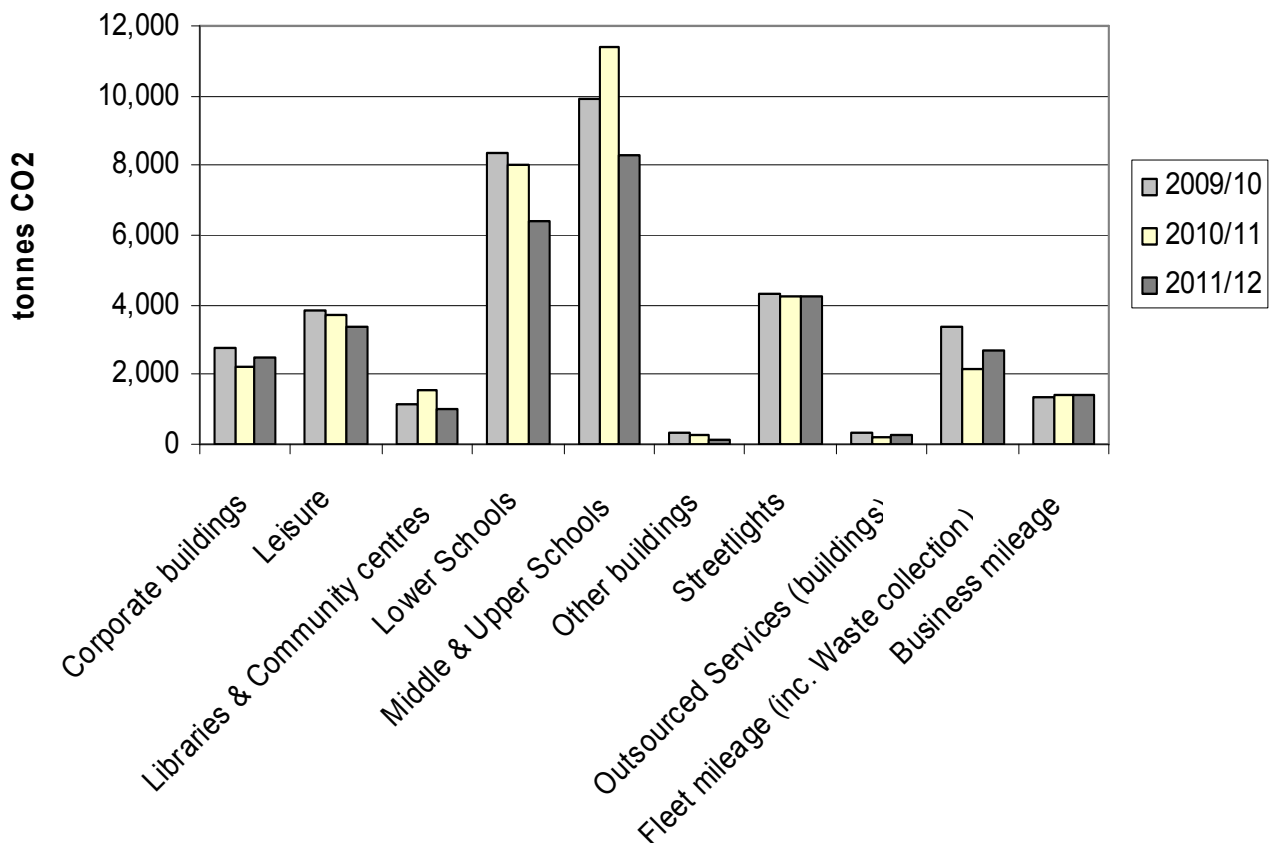
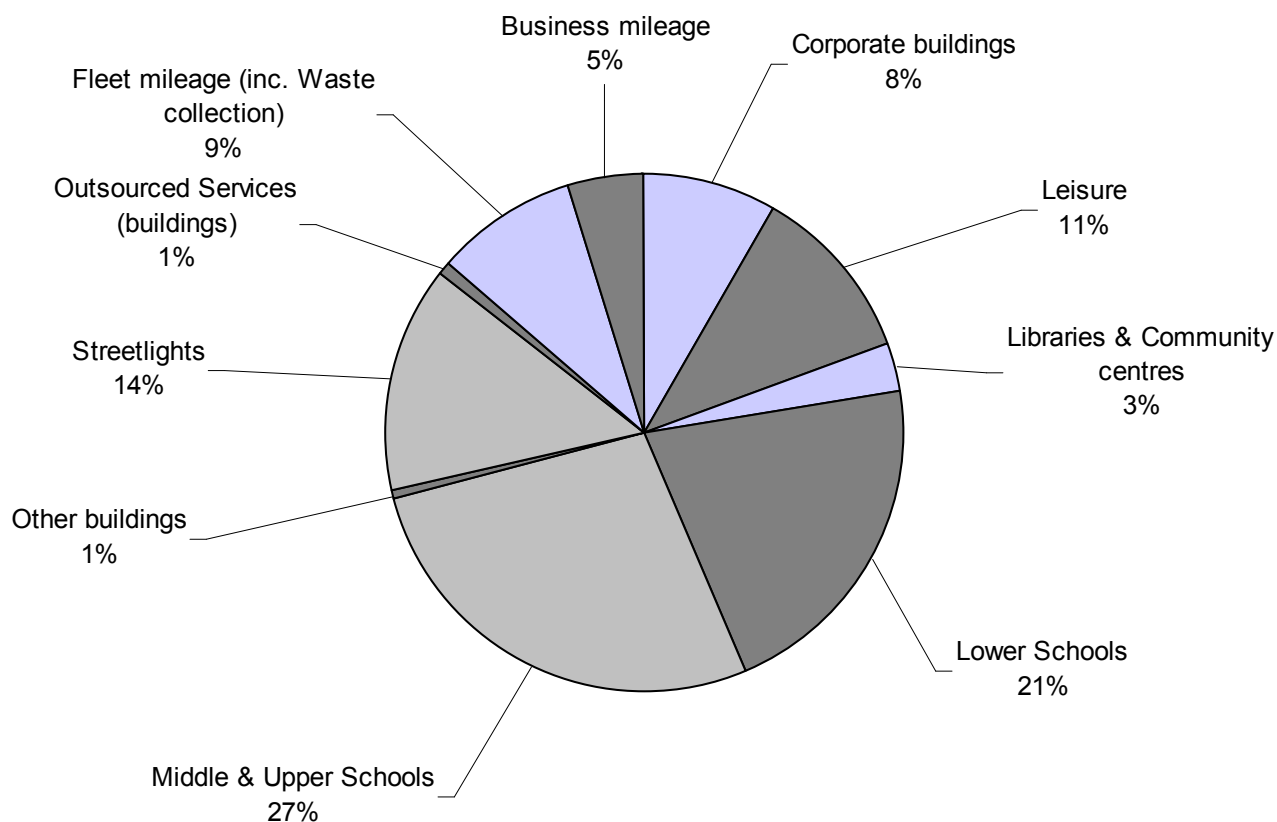


Table 1: Breakdown of Central Bedfordshire Council's CO₂ emissions by source for the period 2009/10 to 2011/12.

Year	Corporate buildings	Leisure	Libraries & Community centres	Lower schools	Middle & Upper schools	Other buildings	Streetlights	Outsourced Services	Fleet	Business
2009/10	2,731	3,816	1,132	8,354	9,884	327	4,329	338	3,360	1,319
2010/11	2,214	3,711	1,580	8,040	11,360	252	4,224	226	2,158	1,418
2011/12	2,510	3,358	979	6,379	8,312	159	4,274	279	2,723	1,419

Breakdown of Central Bedfordshire Council's Carbon Footprint 2011/12



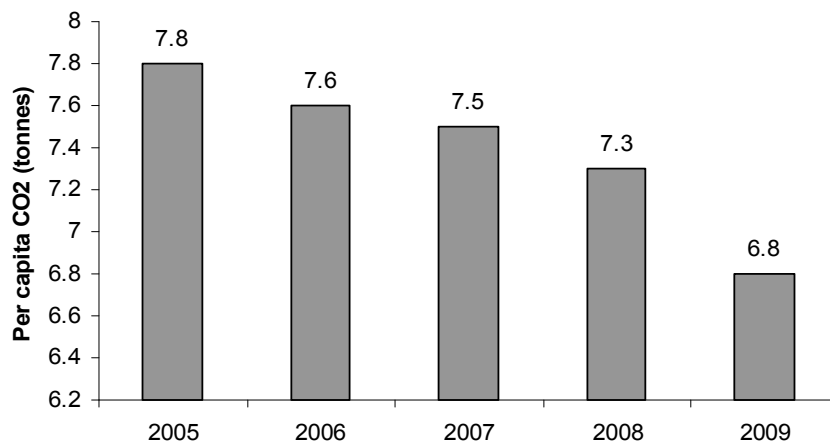
APPENDIX B

Central Bedfordshire CO₂ emissions for the period 2005 - 2009

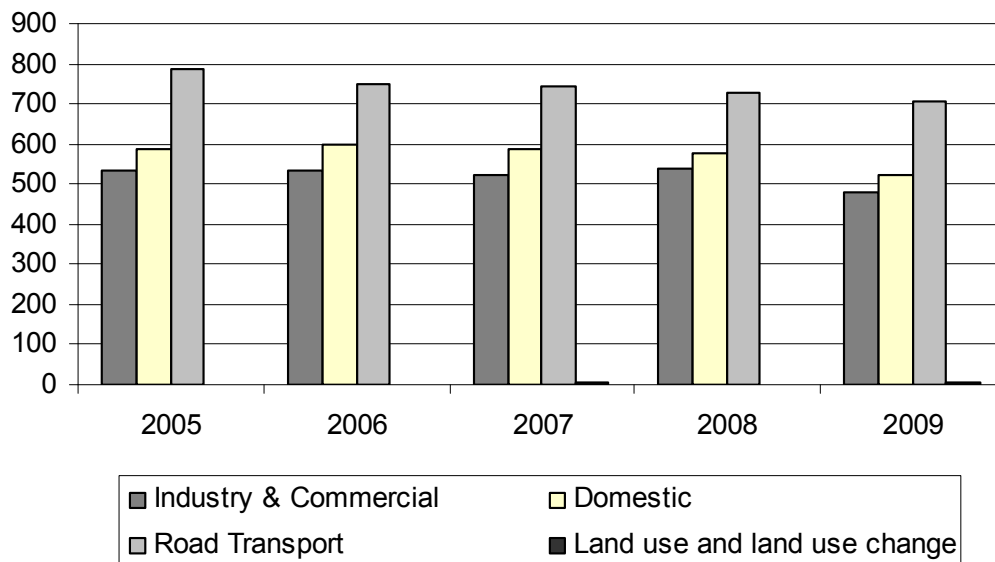
Year	Industry & Commercial	Domestic	Road Transport	Land use and land use change	Total	Population ('000s; mid-year estimate)	Per Capita Emissions (t)
2005	532	590	789	1	1,913	244	7.8
2006	531	596	751	2	1,880	247	7.6
2007	524	587	744	3	1,857	249	7.5
2008	540	574	726	2	1,844	252	7.3
2009	478	522	704	3	1,707	253	6.8

Figures in kilo-tonnes (kt) of CO₂ (unless specified otherwise)

Graph1: Central Bedfordshire Per Capita CO₂ emissions for the period 2005 - 2009



Graph 2: Breakdown of CO₂ emissions by source for Central Bedfordshire for the period 2005 – 2009 (in kt of CO₂)



This page is intentionally left blank

APPENDIX C

Central Bedfordshire Climate Change Risk Assessment

LDA Design were commissioned to conduct a local climate change adaptation study to help define and understand the risk and opportunities in the Central Bedfordshire area. The study provides the evidence needed to inform and shape the Council's Climate Change Adaptation Plan, which will contribute to preparation of the Development Strategy, corporate policies and emergency planning. The study compliments the first national Climate Change Risk Assessment (CCRA), published in January 2012, by applying its methodologies and findings to a local level. The findings include:

- (a) **Surface water flooding:** 15,000 homes and 1.1million m² of commercial buildings are located in areas susceptible to surface water flooding. This represents 9% of all homes and 34% of all commercial floor space. The risk of surface water flooding based on the Environment Agency's current estimate is for one flood event in every 30 years; this will increase to 1 in 18 year events in the 2050s and 1 in 14 year events in the 2080s.
- (b) **Pressure on water resources:** Central Bedfordshire is in an area of area of 'serious water stress'. This pressure is expected to increase in future and will reduce water available for householders, agriculture, industry and natural environment. The Anglian region currently has a deployable output (water supply available from the water company) of 1230 million litres per day (Ml/d) and current surplus of 96 Ml/d, roughly 8% spare capacity. The CCRA made an assessment of projected changes to deployable output under 3 scenarios: 'wet', 'mid' and 'dry'. These show that even in the near term (by 2020) we could experience significant constraints, even without considering the additional demand need to satisfy growth.

		Wet	Mid	Dry
Anglian	2020	4%	-6%	-16%
	2050	-10%	-25%	-40%
	2080	-20%	-30%	-40%

Table 1: Change in deployable water output for the Anglian Region.

- (c) **Overheating:** High and sustained temperatures have potentially serious consequences for health, productivity in the workplace and for the environment. This will see an increased level of risk, particularly for vulnerable groups such as the very young and elderly. Higher temperatures will also bring benefits. Milder winters will reduce winter mortality, demand for heating and can also cause a general reduction in the number of days of snow and ice; potentially reducing delays and disruption on the transport network. Longer warmer summers will also have economic benefits for the tourism sector.

The report can be found on the Council's website:

<http://www.centralbedfordshire.gov.uk/environment/natural-environment/climate-change-sustainability.aspx>

This page is intentionally left blank

APPENDIX D

An overview of the LGA's Climate Local initiative (from the draft LGA information pack)

What is Climate Local?

Climate Local is an LGA initiative to drive, inspire and support council action on a changing climate. The initiative supports councils' efforts both to reduce carbon emissions and also to improve their resilience to the affects of our changing climate and extreme weather.

Climate Local will help councils across the country to capture the opportunities and benefits of action on climate change, through saving on their energy bills, generating income from renewable energy, attracting new jobs and investment in 'green' industries, reducing flood risks and managing the impacts of extreme weather, such as drought, tackling fuel poverty and protecting our natural environment.

It consists of:

- A Climate Local Commitment – for councils to sign to demonstrate their commitment to addressing climate change and to challenge themselves to build on their existing achievements
- A set of topic-based guides and templates to help guide councils in setting local commitments and milestones and reaching their ambitions
- Additional resources and support – new web-based resources, a new online community and opportunities for peer learning
- A Climate Local Steering Group - bringing together nominated members of the LGA's Environment and Housing Board, council representatives and national partners

Becoming a Climate Local council provides a way to show council leadership on climate change. It will enable councils to demonstrate leadership individually – to their communities, stakeholders and peers – and collectively – to Government and other national stakeholders.

The Climate Local initiative aims to:

- Drive and inspire councils to act on the causes and effects of climate change
- Enable councils to demonstrate their commitment, ambition and achievements
- Enable councils to show collective leadership on climate change
- Provide a framework through which councils can organise and plan their journey in addressing climate change
- Provide a forum for peer-to-peer learning and support for councils.

How can my council get involved?

The first step to becoming a Climate Local council is signing up to the Climate Local commitment. By signing the commitment, your council will be asked to:

- Set out what actions you intend to undertake locally to reduce carbon emissions and respond to changes in the climate within your own operations, your services and with your local community.
- Set out your level of ambition and how you are going to monitor and demonstrate your achievements.
- Share with other councils and with national partners:
 - what actions you are undertaking and your ambitions
 - your progress; and
 - the learning from your experiences and achievements.

Support for councils to help them meet their commitments and actions is available through the LGA website (www.local.gov.uk/climate-change). Further resources will be available through the LGA's Knowledge Hub (<https://knowledgehub.local.gov.uk/>).

Meeting: Sustainable Communities Overview & Scrutiny Committee
Date: 26 July 2012
Subject: 11/12 Provisional Outturn Capital Budget Monitoring Report
Report of Executive Member: Cllr Nigel Young, Executive Member for Sustainable Communities - Strategic Planning & Economic Development and Cllr Brian Spurr, Executive Member for Sustainable Communities - Services
Summary: The report sets out the financial position to the end of March 2012.

Contact Officer: Sue Templeman, Senior Finance Manager

Public/Exempt: Public

Wards Affected: All

Function of: Council

CORPORATE IMPLICATIONS

Council Priorities:

1. Sustainable Communities capital programme provides the necessary infrastructure to support the Councils priorities.

Financial:

2. The financial implications are set out in the report.

Legal:

3. Subject to type of scheme, for example, s278 and s106 have individually struck legal agreements. Rolling programmes are covered by contracts.

Risk Management:

4. Outline and detailed business cases ensure that risks are addressed before schemes are accepted into the programme. Project Managers oversee delivery risks.

Staffing (including Trades Unions):

5. Covered in business cases as relevant

Equalities/Human Rights:

6. Covered in business cases as relevant

Community Safety:

7. Covered in business cases as relevant

Sustainability:

8. Resource usage and project outcomes are assessed at business case stage.

RECOMMENDATION:

1. **that the Sustainable Communities Overview & Scrutiny Committee note and consider this report**

Introduction

9. Sustainable Communities capital programme in 2011/12 was made up of 50 schemes which included the large groupings of s278 and s106 projects. During the year the regular review of the programme saw the rescheduling of schemes. This recognised the long lead times for some schemes, public consultations in progress, and the uncertainty surrounding secondary rounds of external financing. Six schemes were moved into 2012/13, and one was brought forward into 2011/12.

Capital Position

10. Overall position
The directorate spent £26,358k and received external income of £19,057k leaving £7,301k to be funded by Council resources. When compared to last year, the directorate invested an additional £8,197k in schemes and received an additional £8,217k in external funding. There has been improvement in the rate of delivery against planned schedules and budgets. External factors have influenced the profile of some of the schemes that have slipped into future years, with commercial negotiations having some impact on timescales.
- 10.1 Summary Table
Table A shows the Directorate's provisional outturn by scheme categories. The scheme categories are broadly related to the type of asset being created or enhanced. Section 106 schemes have been treated separately because of size, complexity and controllability / ownership.

Table A – Capital budget by division (£'000)

Scheme Categories	Net Expenditure (Budget)	Net Expenditure (Provisional Outturn)	Net Expenditure Variance
Community Safety & Public Protection Infrastructure	138	91	(47)
Leisure & Culture Infrastructure	1,575	375	(1,200)
Regeneration & Affordable Housing	4,165	258	(3,907)
Section 106 Schemes	50	0	(50)
Transport Infrastructure	7,356	6,384	(972)
Waste Infrastructure	330	193	(137)
Total	13,614	7,301	(6,313)

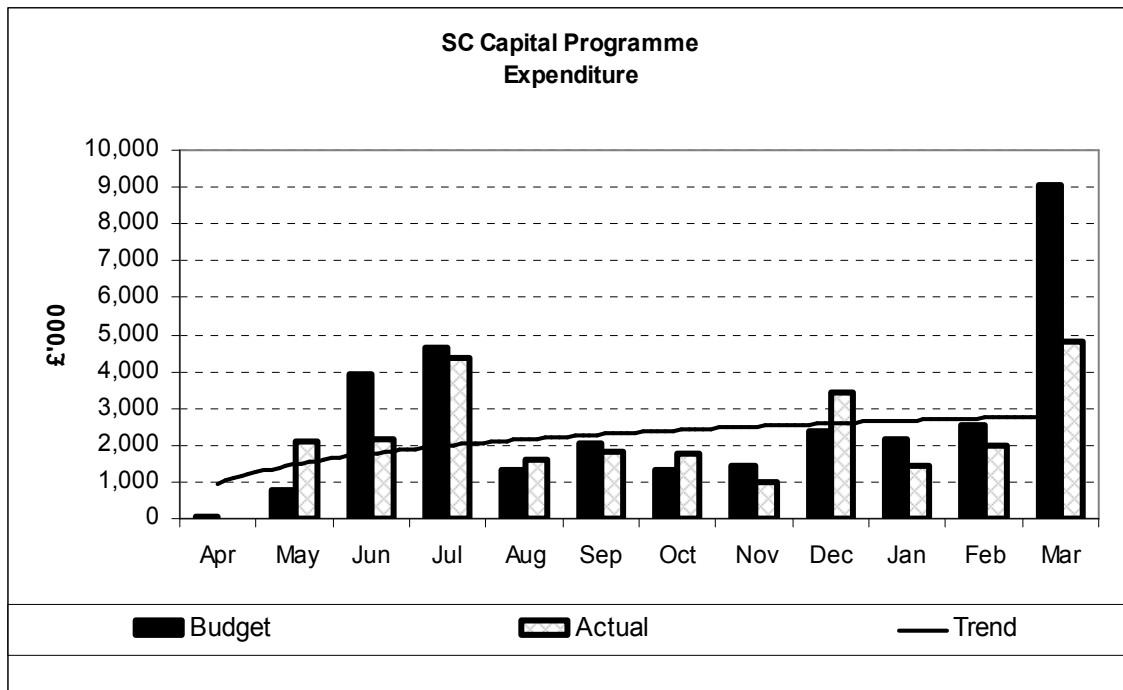
10.2 Variance analysis

The spending rate to the fourth quarter was 54% of the net expenditure budget. The net spending rate was distorted by the early receipt of external funding or bills of works awaiting the routine process of certification but not yet at the point of approval. When expenditure is analysed separately, the spending rate increases to 83%. The Regeneration & Affordable Housing category recorded the largest expenditure variance mainly because of two schemes involving land assembly or town centre development. The Dunstable Community Development Football Centre opened in November 2011, however, some of the construction invoices have not yet been submitted explaining most of the £1,200k variance in the Leisure & Culture category.

10.3 Profiling risks

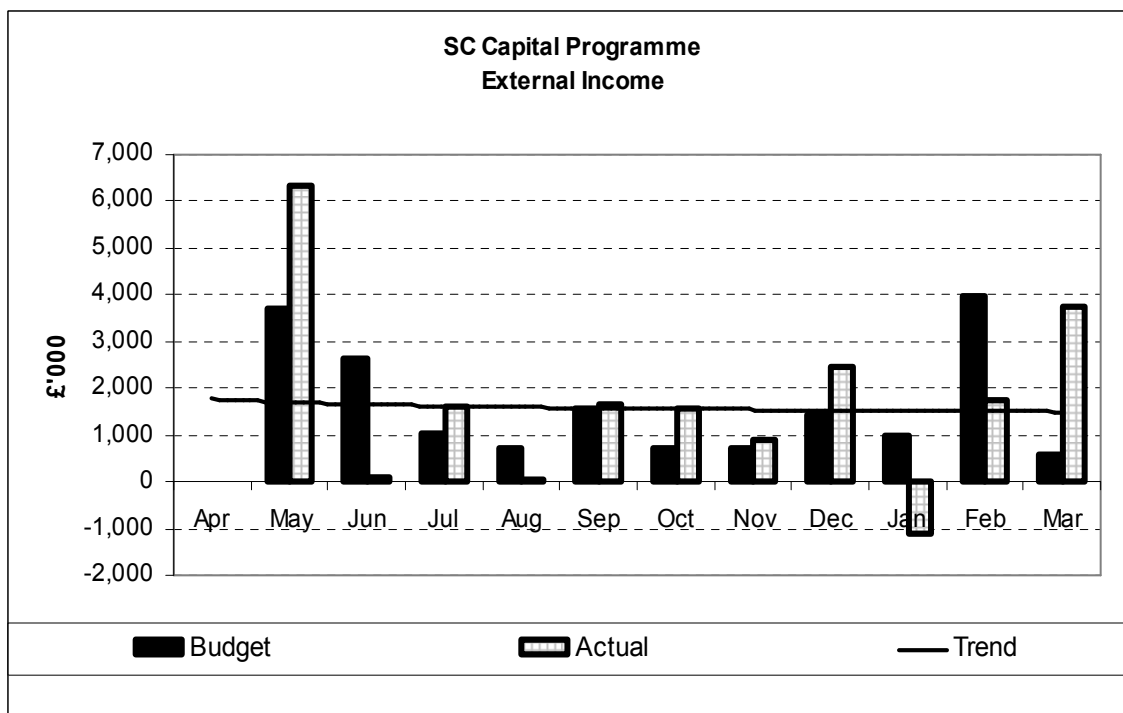
As reported previously, the spending profile in 2011/12 was heavily geared towards the last quarter. To illustrate, the expenditure profile for the last month of March was over twice the monthly spend average and this presented some risk of delivery against budget. The provisional outturn shows that expenditure in March was 53% of profile, hence, there continues to be some work to do on factors that can be influenced to mitigate profile risks for the capital programme. Figure 1 shows the expenditure profile over 2011/12.

10.4 **Figure 1 – Expenditure profile**



10.5 The income profile was budgeted with Quarters 1 and 4 receiving over 30% each and Quarters 2 and 3 about 20% each of income. In reality income receipts during the year consistently ran ahead of profile. The schemes receiving the main benefits were the receipts in advance for the A5/M1 Link and s106 developer's contributions. The income profile for the year is shown in Figure 2 where the two 'Actual' spikes represent Growth Area Fund for the A5/M1 Link and s106 receipts.

Figure 2 – Income profile



Major Schemes

11. Overview and impact on programme

The top 10 schemes make up 77% of expenditure budget and 94% of external funding budget. Four of the top 10 schemes relate to the highways contract, and these four schemes are part of rolling programmes that enhance or prolong the life of the road network. The remaining six schemes cover strategic transport, town centre regeneration and land parcelling, and construction of leisure facilities. Over £24m was forecast to be spent on the top 10 schemes and £17m received by way of external funding. The 10 schemes have long term influence on the economic welfare of the community through infrastructure assets that attract or retain business and residential interests.

Table B – Top 10 schemes by gross expenditure budget value (£'000)

Scheme	Gross Expenditure Budget	External Funding Budget	Net Expenditure Budget	Net Expenditure (Outturn)	Net Expenditure (Slippage)
Highways Structural Maintenance Block (Rolling Programme)	3,857	(3,857)	0	924	0
Development Proposals Flitwick Town Centre	3,411	(3,398)	13	77	0
Section 278 Schemes (Highway Works)	3,337	(4,183)	(846)	766	0
Dunstable A5/M1 Link Road Strategic Infrastructure Projects	3,026	(3,026)	0	(1,534)	1,534
Highways Structural Maintenance Additional Expenditure	3,000	0	3,000	2,677	(323)
Dunstable Community Football Development Centre	1,866	(1,030)	836	(152)	(988)
Flitwick Land Purchase	1,850		1,850	0	(1,850)
Dunstable Town Centre Regeneration (Land Assembly)	1,500	0	1,500	(18)	(1,500)
Highways Integrated Schemes (R)	1,474	(1,464)	10	(837)	0
Highways Street Lighting Maintenance Backlog (R)	1,054	0	1,054	1,031	0
Total Sustainable Communities	24,375	(16,958)	7,417	2,934	(2,139)

- 11.1 In looking at Table B, three schemes show slippages exceeding £1.5m. The A5/M1 Link is not strictly speaking slippage against project timescales but the receiving in full the £5.0m grant to cover the two year contribution. The unspent balance of the £5.0m will be carried over into 2012/13. The Flitwick Land Purchase scheme was completed on 6th April and unspent balances will be carried forward into 2012/13. The Dunstable Town Centre Regeneration scheme involves negotiations with several property owners and the purchases will be settled when the various parties agree terms. Brief updates on the status of each of the top 10 schemes are provided in Appendix 2.

Section 106 Status

12. Sustainable Communities oversees the s106 area for the whole of the Council. Given this the information presented is of a high-level as naturally there are a substantial number of schemes within this grouping. For ease of reading the contributions are presented as running totals. The balances are made up of schemes that have different delivery schedules and the amounts do not all have to be spent in the current financial year.

12.1 Table C – s106 schemes by status (£'000)

Purpose / Responsibility	FUNDING STATUS			
	Opening Balance	Contributions received upto this quarter	Expenditure upto this quarter	Closing Balance
Childrens Families & Learning	3174	2430	-1248	4357
Sustainable Communities	6813	3767	-2557	8023
Pratts Quarry	7176	111	-797	6490
Sub-total	17163	6309	-4602	18870
Revenue	82		-82	
Total	17245	6309	-4684	18870

12.2 Table C summaries the s106 schemes with £4,602k spent under capital. For Sustainable Communities Directorate there were a 123 active schemes or work streams. The annual return from project managers showed that 117 of the schemes or work streams had been completed. The remaining schemes continue to be managed over their life cycles.

APPENDICES

Appendix A – Summary outturn by directorate

Appendix B – Full list of capital schemes

Appendix C – Top 20 schemes

Background Papers: None

Location of papers: Technology House, Bedford

Appendix 1
CENTRAL BEDFORDSHIRE CAPITAL PROGRAMME 2011/2012
Summary outturn by Directorate

Title and Description of the Scheme	Revised Capital Programme- Approved by Executive 15th November 2011			Provisional outturn			Full Year Variance			Over / under spend			Transfer to 2012/13		
	Gross Expenditure £000s	External Funding £000s	Net Expenditure £000s	Gross Expenditure £000s	External Funding £000s	Net Expenditure £000s	Gross Expenditure £000s	External Funding £000s	Net Expenditure £000s	Gross Expenditure £000s	External Funding £000s	Net Expenditure £000s	Gross Expenditure £000s	External Funding £000s	Net Expenditure £000s
Social Care, Health and Housing	9,527	(6,153)	3,374	5,209	(1,154)	4,055	(4,318)	4,999	681	(139)	27	(112)	3,697	(2,956)	741
Children's Services	30,750	(27,985)	2,765	23,495	(21,036)	2,459	(7,255)	6,949	(306)	(189)	177	(12)	7,066	(6,772)	294
Sustainable Communities	31,655	(18,041)	13,614	26,358	(19,057)	7,301	(5,297)	(1,016)	(6,313)	1,741	315	2,056	7,077	1,293	8,370
Assistant Chief Executive Resources	6,874	(279)	6,595	2,732	(88)	2,644	(4,142)	191	(3,951)	(14)	64	50	4,133	(132)	4,001
Assistant Chief Executive People & Organisation	512	0	512	319	0	319	(193)	0	(193)	(3)	0	(3)	190	0	190
Corporate Costs	2,078	(66)	1,992	2,030	0	2,030	(48)	86	38	0	0	0	126	(126)	0
Total excluding HRA	81,396	(52,544)	28,852	60,143	(41,335)	18,808	(21,253)	11,209	(10,044)	1,396	583	1,979	22,289	(8,693)	13,596
Housing Revenue Account	5,056	0	5,056	4,766	0	4,766	(290)	0	(290)	(290)	0	(290)	0	0	0
Total Capital Programme	86,452	(52,544)	33,908	64,909	(41,335)	23,574	(21,543)	11,209	(10,334)	1,106	583	1,689	22,289	(8,693)	13,596

This page is intentionally left blank

Adult Social Care ICT Projects This project includes RP203, AIS/FACE, Web Site development & Electronic Social Care Record developments.	280	(280)	0	0	0	0	280	0	0	0	0	(160)	160	0	0
Retention on HL Improvements	2	(2)	0	0	0	2	(2)	0	0	0	0	0	0	0	0
Step Up Step Down Refurbishment Works This project is the provision of a facility to try and reduce the number of people admitted or re-admitted to hospital.	50	(50)	0	0	0	50	(50)	0	0	13	0	0	0	0	0
Sheltered Housing This capital grant will be used to improve the assets that support sheltered housing.	20	(20)	0	0	0	20	(20)	0	0	0	0	(20)	20	0	Business Case pending
BUPA Reprovision	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Social Care, Health and Housing:	9,527	(6,153)	3,374	5,209	(1,154)	4,055	(4,316)	4,999	661	(139)	27	(3,697)	2,956	(741)	

Eltonbury Middle School additional places The project is to provide additional pupil places in response to recent housing developments in the area, utilising the approved S106 planning obligations funding.	167	(167)	0	29	(29)	0	(138)	138	0	0	0	(138)	138	0	0
The Farm Lower The use of Primary Capital Funding to transform the "inlet" and unsuitable accommodation at The Farm Lower School to provide a C21st environment capable of providing accommodation fit to meet the needs of teaching and Learning.	942	(942)	0	1,008	(1,008)	0	66	(66)	0	66	(66)	0	0	0	0
Schools Access Initiative There is a programme to enable the Council to meet its Statutory obligations. There is a Statutory duty on the Council to have an agreed accessibility strategy to enable local pupils to attend (local) school.	333	0	333	446	0	446	113	0	113	113	0	0	0	0	0
Arnold Middle School (H&S part of larger phase 3 project) The project will meet the needs, first identified in 2003, to improve the administration and music facilities for Arnold Middle School as part of the overall enlargement of the School to 600 permanent students.	343	13	356	241	0	241	(102)	(13)	(115)	(85)	(13)	(98)	(17)	(17)	
Schools Capital Maintenance (Formerly New Deal for Schools Modernisation) Modernisation funding is currently the only funding available to address the highest priority repair and maintenance needs across the schools estate. It would also be expected to be used to address the highest priority.	7,804	(6,993)	811	4,867	(4,056)	811	(2,837)	2,937	0	0	0	(2,937)	2,937	0	0
Basic Need The funding is given to enable us to manage the pressures of population growth by providing new permanent capacity in our growth areas.	750	(750)	0	132	(2,132)	(2,000)	(618)	(1,382)	(2,000)	0	(2,000)	(618)	618	0	0
Rosecroft Lower Relocation This project is to provide Rosecroft Lower School in stotfold with a new school on a new site from sept 2011, in response to increased population from the local growth area, meeting the Council's statutory obligations.	5,967	(5,967)	0	3,223	(1,223)	2,000	(2,744)	4,744	2,000	(2,638)	4,638	(106)	106	0	0
Temporary Accommodation The purpose of this rolling programme is to enable the council to meet "unforeseen" or short term accommodation needs as a result of increased intakes into schools or as a result of organisational changes to meet KS1 class size legislation.	552	0	552	565	(183)	402	33	(183)	(150)	183	(183)	0	0	(150)	

11,604	(11,456)	148	8,686	(8,537)	149	(2,918)	2,919	1	0	0	0	(2,918)	2,918	0	
231	(199)	32	283	(282)	1	52	(83)	(31)	76	(107)	(31)	(24)	24	0	
322	0	322	369	-19	350	47	(19)	28	47	(19)	28		0		
938	(938)	0	2,866	(2,667)	(1)	1,728	(1,729)	(1)	1,728	(1,729)	(1)		0		
114	(114)	0	298	(298)	0	184	(184)	0	184	(184)	0		0		
349	(349)	0	318	(319)	(1)	(31)	30	(1)			0	(31)	31	0	
110	(110)	0	0	0	0	(110)	110	0	(110)	110	0		0	0	
<p>All Saints Academy. The project includes the rebuild and refurbishment of buildings previously comprising of the former Northfields Technology College, now All Saints' Academy. Durable as part of the previous Government's Academy programme.</p> <p>Teaching / Learning Practical Food Skills at KS3 at Gilbert Ingfield and Parkfields Middle Schools.</p> <p>Gilbert Ingfield and Parkfields Middle Schools are to be provided with a new purpose-built practical Food room. The new facilities will enable the Schools to meet a compulsory entitlement that every 11-14 year old pupil in all maintained schools across the country be able to cook a range of simple, nutritious meals from basic ingredients from September 2011.</p> <p>Adaptus / Health & Safety Programme of asbestos removal in schools and various Health & Safety related improvements including a programme of fire alarm upgrades in schools, gas safety shut off systems in school kitchens, electrical safety issues, glazing upgrades and bunding for oil tanks. These programmes are informed by results of stock condition surveys and fire authority inspections.</p> <p>Schools Devolved Formula Capital This funding is for schools to use on capital condition / improvement work on their buildings in line with the priorities in their School Improvement Plan (SIP) and within the context of the School's Asset Management Plan (AMP). The grant is fully devolved to the schools through a national formula.</p> <p>Childrens Centres (General Sure Start Grant) - Non School Children's Centres projects: 8 new phase 3 centres, major extension to a phase one centre (The Farm Lower School), improvements to 2 phase two centres. A small proportion of the grant is directed for use on 'strategic maintenance', this includes invest to save through boiler replacement, Childcare Projects, 7 new preschools, small capital grants awarded by multi-agency panel to preschools and childminders.</p> <p>Short Breaks (AHDG) This is ring fenced capital funding which is provided through the Sure Start Grant. It is specifically to support the transformation of services to disabled children and their families, in particular the provision of short breaks. From April 2011 it will be a duty on the Local Authority to provide short breaks for carers of disabled children. Includes Integrated Youth Support.</p> <p>Standards Fund for Extended Schools A new preschool at Maple Tree Lower School. Funding has been withdrawn for other projects but may be reinstated. CBC have yet to be advised.</p>															

50	0	50	9	0	9	(41)	0	(41)	(31)	(10)	(10)	
100	0	100	-	0	0	(100)	0	(100)	0	(100)	0	
0	0	0	17	(17)	0	17	(17)	0	17	0	0	
13	(13)	0	13	(13)	0	0	0	0	0	0	0	
14	0	14	10	7	17	(4)	7	3	(4)	3	0	
47	0	47	30	0	30	(17)	0	(17)	0	(17)	0	
0	0	0	16	(16)	0	16	(16)	0	16	0	0	
0	0	0	20	(20)	0	20	(20)	0	20	0	0	
0	0	0	13	(13)	0	13	(13)	0	13	0	0	
0	0	0	5	(5)	0	5	0	5	5	0	0	
0	0	0	198	(198)	0	198	(198)	0	198	0	0	
0	0	0	13	(13)	0	13	(13)	0	13	0	0	
30,750	(27,985)	2,765	23,495	(21,036)	2,459	(7,255)	6,949	(3,06)	(189)	6,772	(294)	

138	0	138	91	0	91	(47)	0	(47)	0	(47)	(47)	
0	0	0	17	0	17	17	0	17	17	0	0	
50	0	50	2	0	2	(48)	0	(48)	0	(48)	(48)	
1,866	(1,030)	836	1534	(1,686)	(152)	(332)	(656)	(988)	0	(332)	(988)	
100	0	100	13	0	13	(87)	0	(87)	0	(87)	(87)	
33	0	33	8	0	8	(25)	0	(25)	0	(25)	(25)	
330	0	330	411	(64)	347	81	(64)	17	81	0	0	
75	0	75		(11)	(11)	(75)	(11)	(86)	0	(75)	(86)	
51	0	51	51	0	51	0	0	0	0	0	0	

Swiss Garden Heritage Lottery Fund Project To restore and develop Swiss Garden, a Regency Garden linked to the Shuttleworth Collection. Proposal funded by Heritage Lottery Fund.	389	(289)	100	100	0	0	100	(289)	289	0	0	0	0	(289)	289	0	0	0
Cranfield Technology Park Acceleration Acquisition of land to enable off site highway improvements in advance of future phases of the Technology Park. 100% externally funded.	300	(300)	0	0	0	0	0	(300)	300	0	0	0	0	(300)	300	0	0	0
Developmental Proposal Filwick Town Centre Acquisition of land to enable redevelopment of town centre and procurement of a development partner.	3,411	(3,398)	13	3,307	(3,230)	77	(104)	168	62	64	106	(42)	(62)	62	0	0	0	0
Filwick Land Purchase Further land assembly for the Town Centre Regeneration Scheme.	1,850	0	1,850	0	0	0	(1,850)	0	(1,850)	0	0	0	(1,850)	(1,850)	0	0	0	0
Dunstable Town Centre Regeneration Phase 1 The project will provide a land assembly solution which will greatly assist in the delivery of the Dunstable Town Centre Masterplan.	1,500	0	1,500	57	(75)	(18)	(1,443)	(75)	(1,500)	(1,519)	(75)	57	(1,500)	(1,500)	(18)	(1,500)	(1,500)	The 6.57k is a legacy cost that was finally resolved in 2011/12, and covered by GAF reserve £75k.
Dunstable Town Centre Regeneration Phase 2 The project will see the purchase of nine properties that will assist with the delivery of the Town Centre Masterplan.	700	0	700	0	0	0	(700)	0	(700)	(700)	0	0	(700)	(700)	0	0	0	0
Houghton Regis Bedford Square. Retention payments	0	0	0	126	0	126	126	0	126	126	126	126	0	0	0	0	0	0
Station Business Park Phase 4 Deliver 50,000 square meters of office and warehouse space. Facilitate creation of 1,067 jobs. Onsite drainage works. Improved signage and other site improvements.	102	0	102	73	0	73	(29)	0	(29)	(29)	0	0	(29)	(29)	0	0	0	0
Section 106 Schemes Car Park Improvements & Ticket Machines The replacement of existing car park ticket machines in off street car parks and general improvements.	0	50	50	1814	(1,814)	0	1,814	(1,864)	(50)	(50)	(1,864)	1,814	(1,864)	(50)	0	0	0	0
Cycle Route Luton-Harpenden National cycle route Upper Lea Valley. Greenway Connect2 scheme Dunstable A5/M1 Link Road Strategic.	105	0	105	276	0	276	171	0	171	171	171	171	0	0	0	0	0	0
Infrastructure Projects Funding allocated to assist the Highways Agency deliver on a new strategic road link. critical to new growth proposals around Dunstable and Houghton Regis.	230	(230)	0	0	0	0	(230)	230	230	0	0	0	(230)	230	0	0	0	0
Fleet replacement programme Ensures that vehicles required to support services to the community are safe and reliable and that expenditure for maintenance is kept to a minimum. Highways Bridge Assessment and Maintenance (R) CEC is required to assess highway structures and strengthen any that are sub-standard. There is risk of un-assessed structures falling. At £570k p.a. the programme will take eight years to complete. Quicker progress would reduce any risks arising from sub-standard structures.	3,026	(3,026)	0	3466	(5,000)	(1,534)	440	(1,974)	(1,534)	(1,534)	0	0	440	(1,974)	(1,534)	(1,534)	0	0
Fleet replacement programme Ensures that vehicles required to support services to the community are safe and reliable and that expenditure for maintenance is kept to a minimum. Highways Bridge Assessment and Maintenance (R) CEC is required to assess highway structures and strengthen any that are sub-standard. There is risk of un-assessed structures falling. At £570k p.a. the programme will take eight years to complete. Quicker progress would reduce any risks arising from sub-standard structures.	435	0	435	100	0	100	(335)	0	(335)	(335)	(171)	(171)	(164)	(164)	0	0	0	0
Fleet replacement programme Ensures that vehicles required to support services to the community are safe and reliable and that expenditure for maintenance is kept to a minimum. Highways Bridge Assessment and Maintenance (R) CEC is required to assess highway structures and strengthen any that are sub-standard. There is risk of un-assessed structures falling. At £570k p.a. the programme will take eight years to complete. Quicker progress would reduce any risks arising from sub-standard structures.	570	0	570	471	(12)	459	(99)	(12)	(111)	(111)	(12)	(99)	(111)	(111)	0	0	0	0

Highways Contract Lump Sums (R) There is a contractual commitment to pay the Highways Service provider. Arney, a lump sum for a number of contracted services. If the lump sums are not separately funded then actual expenditure on capital schemes will have to be reduced in order to fund this contractual commitment.	964	0	964	0	20	20	0	20	20	20	0						0				
Highways Flooding & Drainage (R) CPC is required by law to mitigate the risk and impact of flooding. Following severe damage from highways flooding in 2007-08, a programme of improvements has been drawn up to improve drainage and prevent flooding. Improving highway drainage will improve highway safety, reduce traffic disruption and reduce flooding damage.	340	0	340	353	13	13	0	13	13								0				
Highways Integrated Schemes (R) The draft Local Transport Plan 3 sets out a programme of improvement works such as "shared space", road layouts to deliver the Council's priorities for managing growth, reducing congestion, creating safer communities and promoting healthier lifestyles. Government grant is available to almost cover the entire cost of this programme.	1,474	(1,464)	10	632	(1,469)	(837)	(842)	(842)	(842)	(847)	(5)	(847)	(209)	(209)			0				
Highways Street Lighting Maintenance Backlog (R) All corroded lighting columns in danger of collapse will be replaced. In addition, the lanterns on sound columns will begin to be replaced with more reliable, efficient and longer lasting varieties. This will reduce the Council's exposure to risk and allow savings on maintenance and energy costs.	1,054	0	1,054	1031	0	1,031	(23)	(23)	(23)	(23)							0				
Highways Structural Maintenance Block (R) £4m These schemes facilitate growth by ensuring that Transport links are maintained to an acceptable standard and to create safer communities by reducing accidents caused by poor road and footway maintenance.	3,857	(3,857)	0	5222	(4,298)	924	1,365	924	1,365	924	(441)	924					0				
Highways Structural Maintenance Additional Expenditure Schemes brought forward to 2011/12 from 2012/13 as agreed by Council November 2011.	3,000	0	3,000	2677	0	2,677	(323)	(323)		0		(323)					(323)				
Integrated Transport Unit ICT System Implement over multiple phases a passenger data and route management performance system. This will replace legacy databases created in different applications that are not linked and replicates data entry. The multiple phases is to increase automation and interfaces with other CPC systems progressively.	65	0	65	0	0	0	(65)	(65)		0		(65)					(65)				
Leighton Buzzard Western Bypass Residual Costs The Linlade Western bypass scheme was promoted to relieve congestion in the villages Stoke Hammond and to a lesser extent in Soulbury.	0	0	0	310	0	310	310	310	310	310		310					0				
Luton Dunstable Busway Dunstable Town Centre Bus Loop - Church Street Strategic Infrastructure Projects	230	0	230	172	0	172	(58)	(58)		0		(58)					(58)				

Luton Dunstable Busway Dunstable Town Centre Bus Loop - Court Drive Strategic Infrastructure Projects	450	0	450	174	0	174	0	0	(276)	0	(276)	0	(276)	(276)
Luton Dunstable Busway The Luton Dunstable busway scheme comprises a mainly guided busway between Blackburn Road in Houghton Regis and London Luton Airport with on street bus priority measures in the centres of Luton and Dunstable and on Kimpson Road.	30	0	30		0	(30)	0	0	(30)	0	(30)	0	(30)	(30)
Luton Northern Bypass Strategic Infrastructure Projects To significantly improve traffic congestion, road safety and road base accessibility condition in the northern part of Luton and Central Bedfordshire area.	10	0	10	64	(52)	12	54	2	(52)	54	(52)	2	(52)	0
Outdoor Access and Greenspace Improvement Projects To improve and enhance access to the countryside under the Countryside and Rights of Way Act 2000. The Council also has a statutory requirement to prepare and deliver an Outdoor Access Improvement Plan (OAIIP). The Council is currently responsible for managing (or managing in partnership) some 60 Countryside and Heritage sites.	667	(100)	567	521	(34)	487	(146)	66	(80)	(66)	66	0	(80)	(80)
Ridgmont Bypass Residual Costs Rights of Way Network and Countryside and Heritage Sites - Structural Renewal and Improvement Works Option 1 To protect and maintain the public ROW, network under the Highways Act 1980, and comply with DDA requirements. Funding is needed for critical works and to replace some of the 1400 bridges which form part of the network and for the structural renewal of paths themselves.	56	0	56	-648	171	(477)	(704)	171	(533)		0	0	(533)	(533)
Section 278 Schemes Delivery of highway works required under planning permissions of various developments throughout Central Bedfordshire.	3,337	(4,183)	(846)	2221	(1,455)	766	(1,116)	2,728	1,612	(1,116)	2,728	1,612	(50)	(50)
Transport Infrastructure Development (Luton/Dunstable Busway-Preliminary work)	0	0	0	28	(52)	(24)	28	(52)	(24)	28	(52)	(24)	0	0
Woodside Connection - Strategic Infrastructure Projects Road link from the proposed M1 J11a to Porz Avenue providing traffic relief to the town centres of Dunstable and Houghton Regis and enabling the development north of Houghton Regis.	214	(214)	0	211	44	255	(3)	258	255		0	0	258	255
Sancton/Blunwater Landfill Sites To comply with statutory requirements in the restoration of the site.	190	0	190	38	0	38	(152)	0	(152)		0	0	(152)	(152)
Waste & Recycling Containers Provision of replacement bins and containers.	140	0	140	175	(20)	155	35	(20)	15	35	(20)	15	0	0
Waste Infrastructure Grant	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Sustainable Communities	31,655	(18,041)	13,614	26,358	(19,057)	7,301	(5,297)	(1,016)	(6,313)	1,741	315	2,056	(7,077)	(6,370)

CBC Corporate Property Rolling Programme (R.) includes Improvement and Development of the corporate estate and capital maintenance. The requirement for 2011/12 is calculated to be c. £3m, of which £1m will be covered by additional slippage from 2010/11.	1,456	0	1,456	287	0	287	(1,169)	0	(1,169)		0	0	(1,169)	(1,169)
---	-------	---	-------	-----	---	-----	---------	---	---------	--	---	---	---------	---------

All slippage is assigned against a project.

Amphill Court House - (Originally shown in the Corporate Property Block)	150	0	150	1	0	0	1	(149)	0	(149)	0	(149)	0	(149)	0	(149)	0	(149)	0	(149)	Business Case for £600k signed off. to be delivered in 12/13
Priority House - (Originally shown in the Corporate Property Block)	212	0	212	3	0	0	3	(209)	0	(209)	0	(209)	0	(209)	0	(209)	0	(209)	0	(209)	Business Case to be agreed with Cllr Wenham, design work continues
Houghton Lodge/Regis - (Originally shown in the Corporate Property Block)	74	0	74	0	0	0	0	(74)	0	(74)	0	(74)	0	(74)	0	(74)	0	(74)	0	(74)	This should be two projects as Houghton Lodge and Houghton Regis Day Centres (£22k) are separate projects. Overall Business Case signed off. Projects to complete in 12/13 due to late sign off of Business Case
Libraries - (Originally shown in the Corporate Property Block)	371	0	371	13	0	0	13	(358)	0	(358)	0	(358)	0	(358)	0	(358)	0	(358)	0	(358)	Business Case for Leighton Buzzard library signed off in Mar. delayed due Adult Learning projects at this site. Other works cover by over arching Business Case. All anticipated to be delivered on site by end of autumn
Carbon Reduction Improvements (Originally shown in the Corporate Property Block)	330	0	330	0	0	0	0	(330)	0	(330)	0	(330)	0	(330)	0	(330)	0	(330)	0	(330)	Business Case signed off late in year. most works now ordered and many are underway
Walling House - (Originally shown in the Corporate Property Block)	171	0	171	73	0	0	73	(98)	0	(98)	0	(98)	0	(98)	0	(98)	0	(98)	0	(98)	Slippage highlighted last Sept due the works to the heating system needing to be completed in the summer.
Slieve Horticultural Centre	66	0	66	1	0	0	1	(65)	0	(65)	0	(65)	0	(65)	0	(65)	0	(65)	0	(65)	Business Case only for Oil tanks completed £10k, this should go out to tender this week. Rest of works awaited confirmation that the centre would not close in the Adult Social Care Review. Assets have now received confirmation and Business Case will shortly be drafted for the
Ariseev - (Originally shown in the Corporate Property Block)	123	0	123	0	0	0	0	(123)	0	(123)	0	(123)	0	(123)	0	(123)	0	(123)	0	(123)	Business Case signed off, the majority of the works are now complete (May 12).
Tudorfoot Leisure Centre (Originally shown in the Corporate Property Block) - paths and car parking	176	0	176	0	0	0	0	(176)	0	(176)	0	(176)	0	(176)	0	(176)	0	(176)	0	(176)	Works are still required at this site to parking area. Assets currently scoping works in order to bring forward the Business Case.
Priority Houses (Originally shown in the Corporate Property Block) - car parking	0	0	0	0	0	0	0	(96)	0	(96)	0	(96)	0	(96)	0	(96)	0	(96)	0	(96)	N/A
ICT Infrastructure - Professional Services (from Rolling Programme)	96	0	96	0	0	0	0	(96)	0	(96)	0	(96)	0	(96)	0	(96)	0	(96)	0	(96)	N/A
ICT Infrastructure - Hardware (from Rolling Programme)	235	0	235	240	0	0	240	(235)	0	(235)	0	(235)	0	(235)	0	(235)	0	(235)	0	(235)	Expenditure reflects both software and hardware costs allocated to C136.
ICT Infrastructure - Software (from Rolling Programme)	240	0	240	5	0	0	5	(64)	0	(64)	0	(64)	0	(64)	0	(64)	0	(64)	0	(64)	N/A
Enterprise Content Management (KEY-ECM) Implementation To deliver a single Enterprise Content Management (KEY-ECM) system for Central Bedfordshire that will: • create a central secure records management storage repository for all business critical electronic (and paper) documents; • act as a central email archive underpinning compliance and regulatory requirements.	150	0	150	0	0	0	0	(99)	0	(99)	0	(99)	0	(99)	0	(99)	0	(99)	0	(99)	This project is continuing - under construction - slippage will need to be retained - the project plan is under review hence the slippage.
CBC Network (NEW) Move of 1000 users off BBC network	148	0	148	158	0	0	158	10	0	10	10	10	0	10	10	10	0	10	10	10	N/A
Data Centre Migration (NEW) To provide CBC with a data centre that is not susceptible to power outages.	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	N/A
ICT Time Recording System (NEW) To enable effective project charging.	66	0	66	0	0	0	0	(66)	0	(66)	0	(66)	0	(66)	0	(66)	0	(66)	0	(66)	N/A
SAP Optimisation- Financial Forecasting	200	0	200	25	0	0	25	(175)	0	(175)	0	(175)	0	(175)	0	(175)	0	(175)	0	(175)	Underspend results from SAP development put on hold in 11/12 pending the SAP Optimisation project. Slippage requested for the £175k to cover additional Capex costs for possible retention of contractor Business Analysts due to recruitment difficulties
SAP Optimisation- Implementation of Manager & Employee Self Service	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	N/A
Children's Case Management System (NEW)	1,003	0	1,003	864	-5	859	864	(139)	(5)	(144)	0	(144)	0	(144)	0	(144)	0	(144)	0	(144)	This project is continuing - under construction - slippage will need to be retained - additional 200k confirmed also allocated new for 2012-2013 (viement from CS and new capital allocation)

Appendix 3
CENTRAL BEDFORDSHIRE CAPITAL PROGRAMME 2011/2012
Top 20 Schemes

Title and Description of the Scheme	Commentary: What has been delivered to date; The extent to which the project was dependent on contributions including funding from third parties and what steps were being taken to facilitate or expedite those contributions; Anticipated next steps.	Revised Capital Programme - Approved by Executive 15th November 2011			Provisional outturn			Full Year Variance			Over / under spend			Transfer to 2012/13	
		Gross Expenditure £000s	External Funding £000s	Net Expenditure £000s	Gross Expenditure £000s	External Funding £000s	Net Expenditure £000s	Gross Expenditure £000s	External Funding £000s	Net Expenditure £000s	Gross Expenditure £000s	External Funding £000s	Net Expenditure £000s	Gross Expenditure £000s	External Funding £000s
All Saints Academy The project includes the rebuild and refurbishment of buildings previously comprising of the former Northfields Technology College, now All Saints Academy, Dunstable, as part of the previous Government's Academy Programme.	The project is midway through its construction phase. The project is externally funded by the DIE other than a commitment given by the Council's Executive to contribute £300k of its own capital over the lifetime of the project to the cost of site surveys, project management and CDM costs. The project is not reliant on other third party income. The new school is expected to be open from September 2012.	11,604	(11,456)	148	8,686	(6,537)	149	(2,916)	2,919	1	0	(2,918)	2,918	0	0
Schools Capital Maintenance (Formerly New Deal for Schools Modernisation) Maintenance funding is currently the only funding source for the schools estate. It is used to address maintenance needs across the schools estate. It would also be expected to be used to address the highest priority.	The 11/12 programme was agreed in March 2011 and the total estimated cost of works is £5.2M, the remainder of the budget allocated for fees, capitalised salaries and contingency. Of 51 approved projects within the original programme, 27 are now complete with a further 16 projects in progress. The programme is currently being reviewed to ensure that the programme is further technical detail to define the extent of works required. The project is externally funded by DIE grant but does require schools to contribute to the cost of works, as set out in a formula contained within the Scheme for Financing Schools. These contributions are invoiced once planned works are complete. The programme is currently forecast to be completed within the financial year, although there is no expenditure deadline on the grant itself. The 12/13 programme is being drafted but with a much reduced funding envelope as a result of Academy capital held centrally.	7,804	(6,993)	811	4,867	(4,096)	811	(2,937)	2,937	0	0	(2,937)	2,937	0	
Reocraft Lower Redcoats The project is to provide Reocraft Lower School in Luton with a new roof and new windows. It is set in a local growth area, meeting the Council's statutory obligations.	The school opened on time, on its new site in September 2011. The project was externally funded by DIE grants and s106 income. The project is now in its defects liability period.	5,967	(5,967)	0	3,223	(1,223)	2,000	(2,744)	4,744	2,000	(2,638)	(106)	106	0	
NHS Campus Closure The NHS Campus Closure Programme is backed with NHS Capital funding, to provide up to date and future proofed accommodation for people with severe Learning Disabilities care homes which were commissioned by the former Bedfordshire Health Authority in the early 1990's. Due to the limitations of these existing buildings to be adapted or refurbished, an alternative long term care and accommodation is being developed. The programme was started in 2007 by the legacy authority - Bedfordshire County Council. CBC now acts as the agent for all 3 authorities - Bedford Borough, Luton Borough and Central Bedfordshire. The scheme is intended to provide much more individual living space, enabling personalised care and support to promote independence. The programme has achieved measurable increases in care and support to promote independence. The programme has also achieved measurable increases in cooking, shopping and taking care of their own space within their flats with Support. Tenants who have moved to the new flats are less disturbed at night and require less night care.	The available grant is circa £1.1m which includes recycled capital from sale of assets. Since the beginning of the scheme, the authority has spent nearly £4.5m on refurbishing and building new properties. To date, the programme has completed/delivered 10 schemes (69 units of accommodation) with a further 2 schemes expected to be completed by February 2012 providing 13 further units of accommodation. Most of the properties are now occupied but there have been delays with clients moving in due to the vulnerability of clients, establishing a route for those without a full Mental Capacity in relation to the tenancy and installation of Assistive technology aids and adaptations that are client specific. The programme was initially time limited to set out a new way of working for the authority. The programme is currently being reviewed to ensure that the programme is further technical detail to define the extent of works required. The project is externally funded by DIE grant but does require schools to contribute to the cost of works, as set out in a formula contained within the Scheme for Financing Schools. These contributions are invoiced once planned works are complete. The programme is currently forecast to be completed within the financial year, although there is no expenditure deadline on the grant itself. The 12/13 programme is being drafted but with a much reduced funding envelope as a result of Academy capital held centrally.	4,430	(4,430)	0	1,803	0	1,803	(2,627)	4,430	1,803	0	(2,169)	2,169	0	
Highways Structural Maintenance Block (B, E, G, H) These schemes facilitate growth by ensuring that transport links are maintained to an acceptable standard and to create safer communities by reducing accidents caused by poor road and footway maintenance.	At the end of December 2011 we had delivered 4.2km of road resurfacing and 7km of footway surfacing. Highways works completed up to 31/12/11:- • A Roads - 17.1k • B Roads - 3.3k • C Roads - 7.9m • U/C - 13.7k	3,857	(3,857)	0	5,222	(4,298)	924	1,365	(441)	924	1,365	(441)	924	0	

<p>Delivered to date: Acquisition of key strategic landholding to enable the Council to play an active part in delivering the regeneration and development, together with 4 further land purchase options</p> <ul style="list-style-type: none"> Specialist consultants JLL appointed to advise the Council on land purchases, negotiations with other key stakeholders and identification of potential end users (retail) and developers Member Steering Group set up to support and advise the project <p>£3.25m spend in 2011/12, the majority being OAP funded. Most will be spent in 2011/12, with some small spillage to 2012/13</p>	3,411	(3,398)	13	3,207	(3,220)	77	(104)	168	64	(42)	106	64	(62)	62	0
<p>Disabled Facilities Grants Scheme</p> <p>The project is the provision of mandatory Disabled Facilities Grants (DFGs) funding, to adapt homes of people with disabilities to meet their specific needs.</p>	3,370	(688)	2,782	3,066	(704)	2,382	(304)	(116)	(420)	(304)	0	(304)	(116)	(420)	(420)
<p>Section 278 Schemes</p> <p>The project is the provision of highway works to improve the safety and accessibility of the Central Bedfordshire.</p>	3,337	(4,183)	(846)	2,221	(1,455)	766	(1,116)	2,728	1,612	(1,116)	2,728	1,612	(304)	(116)	0
<p>Dunstable A5/M1 Link Road Strategic Infrastructure</p> <p>Funding allocated to assist the Highways Agency deliver a new strategic road link, critical to the development of the town and the Houghton Regis.</p>	3,026	(3,026)	0	3,466	(5,000)	(1,534)	440	(1,974)	(1,534)	440	0	440	(1,974)	(1,534)	(1,534)
<p>Highways Structural Maintenance Additional Expenditure</p> <p>Schemes brought forward to 2011/12 from 2012/13 as agreed by Council November 2011.</p>	3,000	0	3,000	2,677	0	2,677	(323)	0	(323)	0	0	(323)	0	(323)	(323)
<p>Redundancy/Capitalisation Directive</p>	1,992	0	1,992	1,992	0	1,992	0	0	0	0	0	0	0	0	0
<p>Dunstable Community Football Development</p> <p>Increased provision of community football pitches, BMX track, stadium, changing and community use facilities. Projects mainly funded by section 106 developer contributions and Football Foundation Grant.</p>	1,866	(1,030)	836	1,534	(1,686)	(152)	(332)	(656)	(989)	(332)	0	(332)	(656)	(989)	(989)
<p>Flitwick Land Purchase</p> <p>Further land assembly for the Town Centre Regeneration Scheme.</p>	1,850	0	1,850	0	0	0	(1,850)	0	(1,850)	0	0	(1,850)	0	(1,850)	(1,850)
<p>Dunstable Town Centre Regeneration Phase 1</p> <p>The project will provide a land assembly solution which will greatly assist in the delivery of the Dunstable Town Centre Masterplan.</p>	1,500	0	1,500	57	(75)	(18)	(1,443)	(75)	(1,519)	57	(75)	(18)	(1,500)	(1,500)	(1,500)
<p>CBC Corporate Property (Building Programme) (B1)</p> <p>Details of the Rolling Programme Projects only signed off by Portfolio Holder on 3rd Oct 2011. The project is the provision of 17 new flats, 17 new schemes, and forecast to complete before the end of the financial year. There is no requirement for 2011/12 to be c. £3m, of which £1m will be covered by additional spillage from 2010/11.</p>	1,456	0	1,456	287	0	287	(1,169)	0	(1,169)	0	0	(1,169)	0	(1,169)	(1,169)

<p>Highways Integrated Schemes (R) The draft Local Transport Plan 3 sets out a programme of improvement works such as 'shared space' road layouts to deliver the Council's priorities for managing growth, reducing congestion, creating safer communities and promoting healthier lifestyles. Government grant is available to almost cover the entire cost of this programme.</p>	<p>Progress on Integrated Transport schemes by LAMP area: Akeley/Stoford 72% of schemes complete including walking/cycling Akeley/Stoford and zebras at Etonbury Middle School Biggleswade/Sandy 50% of schemes complete including public transport infrastructure Big/Sandy and walking and cycling routes to and from local areas Biggleswade. Leighton 75% of schemes complete including Leighton High Street shared space and bus stop improvements Leighton Dunstable/Houghton Regis 50% of schemes complete including 20mph speed limit extends to the area south-west and north-west of A5, and Poynters Road weight limit is still out for consultation. 283 installations have occurred to mid December 2011, with a further 84 to follow by year end. The predicted outturn is very close to budget. Carefully monitored with long term suppliers. HRA funded.</p>	1,474	(1,464)	10	632	(1,469)	(837)	(842)	(5)	(847)	(5)	(842)	(847)	(15)	(842)	(209)	0
<p>Central Heating Installation (HRA) Delivery of affordable warmth and improvement to thermal comfort while reducing harmful emissions.</p>	<p>283 installations have occurred to mid December 2011, with a further 84 to follow by year end. The predicted outturn is very close to budget. Carefully monitored with long term suppliers. HRA funded.</p>	1,100	0	1,100	1,215	0	1,215	115	115	0	115	115	115	0	115	0	0
<p>Kitchens and Bathrooms (HRA) Early programme of works to meet Decent Home Standards and institute remedial action.</p>	<p>Progress affected due to withdrawal of two of the three contractors. There have also been delays in the programme of works. The programme is now completed by 31/3/12. We have since appointed a new additional contractor. Expenditure is £610k (Feb), which is below profile by £190k, however this does not include some of the kitchen and bathroom installations undertaken as part of the day to day contract (to be capitalised). The prediction is to spend of £1.1m by 31/3/12 using the two remaining contractors. HRA funded.</p>	1,100	0	1,100	1,253	0	1,253	153	153	0	153	153	153	0	153	0	0
<p>Highways Street Lighting Maintenance Backlog (R) All corroded lighting columns in danger of collapse will be replaced. In addition, the lanterns on sound columns will begin to be replaced with more reliable, efficient and longer lasting varieties. This will reduce the Council's exposure to risk and allow savings on maintenance and energy costs.</p>	<p>Delivery to date is as follows: • Number of Lanterns replaced = 3762 • Number of Structurally defective columns replaced = 520 • Number of Electrical Test Certificates completed = 3762 • Number of Insulative pole brackets (street lights on wooden pole) = 156 • Number of KY Hours saved = 648,941</p>	1,054	0	1,054	1,031	0	1,031	(23)	(23)	0	(23)	(23)	(23)	0	(23)	0	0
<p>Children's Case Management System</p>	<p>The software has been installed and configured on a development environment. All hardware for the live system is installed and ready, interfaces to SAP, ECM and Swift are in development and the data cleansing of data on Swift for transfer continues. These scanners are on order to enable existing paper records to be digitised. Will go live in April 2012. No contributions from third parties. Next steps are: User training, user testing, data migration from swift and live operation.</p>	1,003	0	1,003	864	(5)	859	(139)	(144)	(5)	(144)	(144)	(144)	0	(144)	(144)	(144)
<p>Total of the top 20 schemes</p>		64,201	(46,392)	17,809	47,740.3	(31,738)	15,665	(16,798)	14,654	(2,144)	3,980	6,951	(2,971)	3,980	(13,853)	5,665	(7,926)

This page is intentionally left blank

Meeting: Sustainable Communities Overview and Scrutiny Committee
Date: 26 July 2012
Subject: 11/12 Provisional Outturn Revenue Budget Monitoring Report
Report of: Cllr Brian Spurr, Executive Member for Sustainable Communities - Services and Cllr Nigel Young, Executive Member for Sustainable Communities - Strategic Planning and Economic Development
Summary: The report sets out the financial position to the end of March 2012.

Contact Officer: Sue Templeman, Senior Finance Manager
Public/Exempt: Public
Wards Affected: All
Function of: Council

CORPORATE IMPLICATIONS

Council Priorities:

1. Sound financial management contributes to the Council's value for money and enables the Council to successfully deliver its priorities. The recommendations will contribute indirectly to all 5 Council priorities.

Financial:

2. The financial implications are set out in the report.

Legal:

3. There are no direct legal implications arising from the report.

Risk Management:

4. Sound financial management and budget monitoring mitigates adverse financial risks.

Staffing (including Trades Unions):

5. Not Applicable.

Equalities/Human Rights:

6. Public Authorities must ensure that decisions are made in a way which minimises unfairness and without a disproportionately negative effect on people from different ethnic groups, disabled people, women and men. It is important that Councillors are aware of this duty before they take a decision.
7. Equality Impact Assessments were undertaken prior to the allocation of the 2011/12 budgets and each Directorate was advised of any significant equality implications relating to their budget proposals.

Community Safety:

8. Not Applicable.

Sustainability:

9. Not Applicable.

Procurement:

10. Not applicable.

RECOMMENDATION(S):

The Sustainable Communities Overview and Scrutiny Committee is asked to note and consider the report

11. Sustainable Communities

12. Sustainable Communities annual expenditure budget is £62,813k and income budget of £12,144k. The provisional outturn for the directorate after the use of reserves is an under spend of £894k.

13. The provisional outturn of £894k under spend is an improvement of £764k on the February forecast. On the expenditure side the pattern of under spend remained consistent with previous months. Salary costs remained below budget due to staff vacancies and lower superannuation costs; whereas electricity, fuel and vehicle maintenance and business rates were above budget. A one-off saving from waste contracts of £129k, and savings in leisure operations of £67k contributed towards reducing the outturn expenditure.

14. Grant income was higher than budgeted by £409k. Most of the increase is due to the new Safer Communities grant of £232k which has been allocated across a range of projects supporting community safety priorities, including the Integrated Offender Management Scheme. This grant will be significantly reduced in 2012/13 and would transfer to the Police and Crime Commissioners.

15. Fee income was budgeted at £9,744k and at the end of March £9,561k was realised, which is a shortfall of £183k. The effect of slower economic conditions is evident on the Directorate's figures especially in the demand led income arena. Despite this fact, the Directorate has managed to post favourable results.

RESERVES POSITION (Appendix B)

16. Earmarked Reserves

17. The provisional outturn position includes use of £649k Earmarked reserves.

DEBTORS (Appendix D)

18. Sustainable Communities - The total debt at the end of March was £3,272k an increase of £731k compared to December quarter. Sections 38, 106 and 278 legal agreements account for £2,402k or 73% of debt. Sixty percent of debt is less than three months old. Since December, the value of debt up to three months old has increased by £622k, and debt older than three months has increased by £109k.

CAPITAL

19. The position on Capital is subject to a separate report on the Agenda.

Appendices:

Appendix A2 – Directorate Summary
Appendix A3 – Monthly forecast variance
Appendix A4 – Subjective Analysis
Appendix B – Earmarked Reserves
Appendix D – Debtors

Background Papers: (open to public inspection)
None

This page is intentionally left blank

Revenue Summary Position - March Outturn

Profit Centre Groups	Director	Year to date										RAG			
		Month: March 2012	Budget	Actual (SAP period 13)	Period 14 adjs	Actual	Transfer to Reserves	Transfer from Reserves	Actual after transfers	Variance	Actual as % of Budget				
		£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000			
	Social Care Health and Housing														
	Director of Social Care, Health, Housing	184	221			221						221	37	20%	red
	Housing Management (GF)	4,168	4,131			4,131		-4				4,127	-41	-1%	green
	Adult Social Care	53,446	52,599			52,599	1,496	-125				53,970	524	1%	amber
	Commissioning	5,073	3,734			3,734	138	-143				3,729	-1,344	-26%	amber
	Business and Performance	-7,152	-8,072			-8,072		-69				-8,141	-989	14%	red
500.1011	Sub Total Social Care and Health	55,719	52,613	0	52,613	1,634	-341	53,906	-1,812	-3%	green				
	Children's Services														
	Director of Children's Services	250	253			253		0				253	3	1%	amber
	Children's Services Operations	20,641	20,901	5	20,906	705	-13	21,598	957	5%	amber				
	Learning, Commissioning & Partnerships	8,005	4,946		4,946	1,965	-373	6,538	-1,467	-18%	amber				
	Joint School Commissioning Service (Transport)	7,935	7,122		7,122		0	7,122	-813	-10%	amber				
	Partnerships	609	633		633	0	-25	608	0	0%	green				
400.101	Sub Total Children's Services (excluding Schools)	37,440	33,856	5	33,861	2,670	-411	36,120	-1,320	-4%	green				
4500.1011, 4650.1011, 4700.1011	DSG Contribution to Central Support	-1,817	-1,817		-1,817		0	-1,817	0	0%	green				
	Sub Total Children's Services (excluding Schools)	35,623	32,038	5	32,043	2,670	-411	34,302	-1,320	-4%	green				

	Sustainable Communities																				
	Director of Sustainable Communities	911	763		763		0	763	-148	-16%	amber										
	Economic Growth, Skills & Regeneration	6,459	5,853	125	5,853		-202	5,776	-683	-11%	amber										
	Highways Transportation	13,456	13,357	50	13,357		-61	13,346	-110	-1%	green										
	Planning	6,925	6,898	410	6,898		-433	6,874	-51	-1%	green										
	Comm Safety Public Protec Waste Leisure	22,918	22,931	248	22,931		-163	23,015	97	0%	amber										
600.1011	Sub Total Sustainable Communities	50,669	49,803	833	49,803	0	-860	49,775	-894	-2%	green										
	ACE People																				
	ACE People and Organisation	0	200	150	200			350	350	0%	red										
	Communications	782	706		706		-13	693	-89	-11%	green										
	Customer Services	2,055	1,880		1,880		-16	1,864	-191	-9%	green										
	Policy & strategy	537	508		508		-31	477	-60	-11%	amber										
	Customer & Community Insight	139	105		105			105	-34	-24%	amber										
	People	2,084	2,230		2,230		-67	2,163	80	4%	amber										
	Legal & Democratic Services	3,693	3,243	214	3,457		-196	3,261	-432	-12%	amber										
200.1011	Sub Total ACE People	9,289	8,872	150	9,086	214	-323	8,913	-376	-4%	green										

Revenue Summary Position - March Outturn

ACE Resources																		
	0	117		117				117				117				117	0%	red
ACE Resources	1,000	729		729	289			921	-97			-79				-8%	green	
Programme & Performance	415	410		410				354	-56			-61				-15%	amber	
E Procurement & Payments	4,249	5,477	-194	5,283	1,162			6,280	-165			2,031				48%	red	
Finance	0	0		0				0				0				0%	green	
Category Review	6,646	6,120		6,120	450			6,522	-48			-125				-2%	green	
ICT	4,337	4,625		4,625				4,498	-127			161				4%	amber	
Assets	16,648	17,478	-194	17,284	1,901			18,692	-493			2,044				12%	red	
Sub Total ACE Resources		395		395				242	-153			-280				-54%	amber	
Chief Executive	26,458	26,745	20	26,765	2,051			27,847	-969			1,389				5%	amber	
Sub Total Corporate Services	792	-2,010	655	-1,355	4,750			3,165	-230			2,373				299%	red	
Contingency and Reserves*																		

Revenue Summary Position - March Outturn

	Corporate Costs																
7800.1011	Debt Management	10,617	9,963		9,963						9,963				-654	-6%	green
7800.1011	Audit Fees	0	0		0						0				0	0%	green
7800.1011	Insurance	0	0		0						0				0	0%	green
7800.1011	Premature Retirement Costs	2,954	2,694		2,694						2,694				-260	-9%	green
7800.1011	Corporate HRA Recharges	-104	-104		-104						-104				0	0%	green
7800.1011	Efficiencies	-1,461	-774		-774						-774				687	-47%	amber
7800.1011	Sub Total Corporate Costs	12,006	11,779	0	11,779	0	0	0	0	0	11,779	0	0	-227	-2%	green	
	TOTAL Excluding Schools	181,267	170,969	680	171,649	11,938	-2,811	180,776	-492	0%	green						

Schools												
Supported YPLA/DSG	-143,962	-143,962	-143,962							0	0%	green
Schools ISB	143,962	141,415	141,415	416	-3,319	138,512				-5,450	-4%	green
TOTAL Schools	0	-2,547	0	416	-3,319	-5,450				-5,450	0%	green
Housing Services (HRA)	-19	-873	-873		854	-19				0	0%	green
Total	181,248	167,549	680	12,354	-5,276	175,307				-5,942	-3.3%	green
Net position incl reserves												
											162,273	

Contingency and reserves*	Budget	Actual	Reserves
New Homes Bonus	-1,803	-1,121	1,400
Contribution to General Fund	1,400		750
Contribution to Redundancy reserve	750		
Inflation contingency	145	402	
General contingency	0	655	2,600
Adult Community Learning Grant	0	-1,291	
Release of JIU reserve	0	0	-230
SEPT transfer from ASC	300	0	
Total	792	-1,355	4,520

13,019
12,354
-5,276
5,942
13,019

Key:

- Forecast variance favourable up to 10%
- Forecast variance favourable greater than 10%
- Forecast variance adverse up to 10%
- Forecast variance adverse greater than 10%

This page is intentionally left blank

Month: March 2012

Director	March Variance	February Variance	Change in Variance	COMMENTARY
	£000	£000	£000	
Social Care Health and Housing				
Director of Social Care, Health, Housing	37	18	19	
Housing Management (GF)	-41	-4	-37	
Adult Social Care	524	522	3	
Commissioning	-1,344	-621	-722	Learning Disability contract savings not known at Feb £94k, NHS funding for Telecare and Equipment £600k
Business and Performance	-989	-615	-374	Additional client income re house sales to fund residential and nursing care placements and additional respite income
Sub Total Social Care and Health	-1,812	-701	-1,112	
Housing Services (HRA)	0	0	0	
Sub Total Social Care Health and Housing	-1,812	-701	-1,111	
Children's Services				
Director of Children's Services	3	0	3	
Children's Services Operations	957	725	232	
Learning, Commissioning & Partnerships	-1,467	-1,110	-357	
Joint School Commissioning Service (Transport)	-813	-545	-268	
Partnerships	0	0	-1	
Sub Total Children's Services (excluding Schools)	-1,320	-930	-391	
Sustainable Communities				
Director of Sustainable Communities	-148	-105	-43	
Economic Growth, Skills & Regeneration	-683	-429	-254	
Highways Transportation	-110	-94	-16	
Planning	-51	-236	185	
Comm Safety Public Protect Waste Leisure	97	100	-3	
Sub Total Sustainable Communities	-894	-764	-130	

ACE People & Organisation				
ACE People	350	327	22	Costs associated with SAP Optimisation falling outside capital rules.
Communications	-89	-75	-14	
Customer Services	-191	-230	39	£88k aborted capital costs re CRM software requirement change, partly offset by various reduced costs
Policy & strategy	-60	-46	-13	
Customer & Community Insight	-34	-34	1	
People	80	169	-89	Total income higher than forecast (£66k) and delays to projects requiring agency labour resulted in spend less than forecast.
Legal & Democratic Services	-432	-514	81	Legal disbursements higher than forecast, largely as a result of Children's legal cases (+£55k) and savings against payroll forecasts for Democratic Services and Members' Costs, together with additional income in registrars and Land Charges.
Sub Total ACE People & Organisation	-376	-403	27	
ACE Resources				
ACE Resources	117	115	2	
Programme & Performance	-79	-81	2	
E Procurement & Payments	-61	-1	-60	Additional income received and favourable variances against payroll and agency costs.
Finance	2,031	306	1,726	Additional contribution to Insurance reserve re MMI liability (following Supreme Court ruling) £1.1m. Additional insurance provision required (previously identified as a risk) £0.1m. Reduced insurance income £0.2m. Variance against Benefit Subsidy recovery £0.3m.
Category Review	0	0	0	
ICT	-125	356	-481	Previous forecast included erroneous calculation of contract prepayments for contracts spanning financial years.
Assets	161	53	108	Late invoices received, largely relating to legacy costs.
Sub Total ACE Resources	2,044	747	1,297	
Chief Executive	-280	-282	2	
TOTAL Corporate Services	1,389	62	1,327	
Contingency and Reserves	2,373	1,816	557	Corporate bad debt provision made (including legacy debt).
Corporate Costs	-227	53	-280	Adjustment to net debt financing costs.
TOTAL Excluding Schools	-492	-463	-28	
Schools				
Central DSG	0	0	0	
Schools Budget	0	0	0	
Schools ISB	-5,450	0	-5,450	
TOTAL Schools	-5,450	0	-5,450	
Total	-5,942	-463	-5,478	

Appendix A4

		Revenue Subjective analysis March 2012 - Actual before transfers to reserves									
Profit Centre Groups	Expenditure Type	Staffing costs	Premises and Transport	Supplies and Services	Third Party Payments	Other	Gross Costs	Income	Grants	Total Income	Net Costs
		£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
	Director										
	Social Care Health and Housing	17,087	1,356	5,577	50,311	12,126	86,456	-17,656	-16,188	-33,844	52,612
	Children's Services	25,126	8,361	34,186	2,043	166	69,882	-8,826	-29,012	-37,838	32,044
	Sustainable Communities	19,837	3,290	9,273	29,279	492	62,173	-9,561	-2,810	-12,370	49,802
	Corporate Services	24,173	3,483	11,835	922	75,398	115,812	-87,149	-1,897	-89,046	26,765
	ACE People	9,798	444	2,595	292	3	13,132	-3,952	-93	-4,045	9,086
	ACE Resources	13,703	3,036	9,515	631	75,395	102,280	-83,191	-1,804	-84,996	17,284
	Chief Executive	671	4	-274	0	0	401	-6	0	-6	395
	Contingency and Reserves	0	0	1,057	0	0	1,057	0	-2,412	-2,412	-1,355
	Corporate Costs	2,639	38	-356	0	11,087	13,408	-1,229	-400	-1,629	11,779
	Total Excluding Schools	55,587	16,528	61,572	82,556	99,269	348,788	-124,420	-52,719	-177,139	171,649
											0
											3,420
											0
											CHECK NIL

4,550	5,261	0	0	0	0	0	5,261	0	0	0	5,261
4,600	1,563	0	0	0	0	0	1,563	0	0	0	1,563
4,650	56,974	0	0	0	0	0	56,974	0	0	0	56,974
4,700	32,598	0	0	0	0	0	32,598	0	0	0	32,598
4,750	41,442	0	0	0	0	0	41,442	0	0	0	41,442
4,800	8,275	0	0	0	0	0	8,275	0	0	0	8,275
4,850	1,375	0	0	0	0	0	1,375	-147,489	-147,489	-146,113	
4,900	142,227	5,261	0	0	0	0	147,489	0	-147,489	-147,489	0
4,950	0	0	0	0	0	0	0	0	-1,817	-1,817	-1,817
4300 transport	17	350	1	8,989	0	0	9,356	-317	-400	-717	8,640
78050								358			359
721098	-13	0	6	0	0	0	0	0	0	0	-7
721099	66	0	0	0	0	0	0	0	0	0	66
7950	88,346	3,819	-702	456	0	0	92,555	-92,555	0	0	-636
	88,399	3,819	-696	456	0	0	92,555	-92,555	0	0	-577
HRA 5100	3,429	4,397	3,055	10	10,134	21,026	23,935	-1,966	-25,901	-4,875	

Notes:
 Supplies and services * Equipment, Furniture and Materials, Professional Services, Communication and Computing, Conference Expenses, Grants and Subscriptions
 Third Party Payments * Other Government/Local Government Agencies, Payments to contractors
 Other * Capital Financing, Rent rebates and allowances, Reserves

This page is intentionally left blank

Earmarked Reserves

Appendix B

Description	Opening Balance 2011/12 £000	Total transfers from reserves	Increase in reserves £000	Proposed transfer to Reserves £000	Proposed Closing Balance 2011/12 £000	Commentary on use/proposed transfer	Purpose of New Reserve
Social Care Health and Housing Reserves							
Social Care Reform Grant	415	(84)			331	Reserve to fund multi year Transforming People's Lives project. Includes SWIFT/AIS implementation.	
Deregistration of Care Homes	583	(17)			566	Reserve to fund costs associated with deregistering of a national care provider	
LD Campus Closure	744	(143)			601	Reserve for the smoothing of double running costs resulting from reposition of Learning Disabilities services.	
Supporting People	305	-			305	Reserve held to manage spikes in demand for Supporting People services	
Joint working to facilitate hospital discharge (formerly Reablement and Winter Pressures)	570	-			570	NHS Funding to support joint working with other Local Authorities and partners to facilitate seamless care for patients discharged from hospital.	
Disabled Facilities Grant funding		-		475	475		To be used to fund Disabled Facilities Grant in 12/13 following from a reduction in the 12/13 capital budget
Residential Futures and Commissioning Projects		-		347	347		To fund consultancy/projects associated with implementing 12/13 efficiencies and the Residential Futures Programme
Mental Health Action Plan	-	-		138	138		To fund improvements identified in the Mental Health Improvement Plan to be jointly delivered with SEPT
Step Up /Step Down		-		674	674		To be used to fund the Step-up, Step Down unit at Greenacres - unspent grant monies from 2011/12
Sub Total Social Care Health and Housing	2,617	(244)	-	1,634	4,007		
Children's Services Reserves							
School Forum	4	(4)			-		
School Specific Contingency	1,062	(162)			900	To support the training and consultation on forthcoming National Formula for Schools - Non Discretionary C/F School Contingency held to fund formula changes, school based redundancies, exceptional circumstances, in year pupil number increase and other items as agreed with School Forum - Non Discretionary C/F	
Performance Reward Grant	174	-			174	Reward grant received on the basis of performance of joint partners. Used in year to support Volunteering, Community Safety Partnership and redundancies	
LSP Sustainable Neighbourhoods	48	(1)			47	Set up to fund staff management and administration costs of Sustainable Neighbourhood work which is ongoing.	
Community Engagement work	6	(6)			-		
Targeted Support for Empowerment Imp Project	18	(18)			-	Funding to support staff management and administration costs of the Targeted Support for Empowerment Improvement Project which is ongoing.	
DSG - SEN ISB adjustment		-		257	257		Unspent DSG for SEN - School Forum agreement to Earmark and add to ISB through HILLN factor for 12/13
DSG - School Support		-		494	494		Expected DSG unspent to be carried forward and applied to Schools Budgets 2012/13

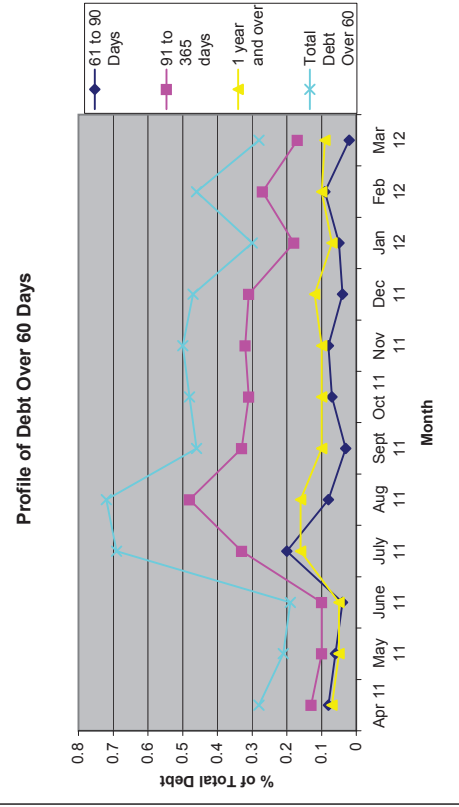
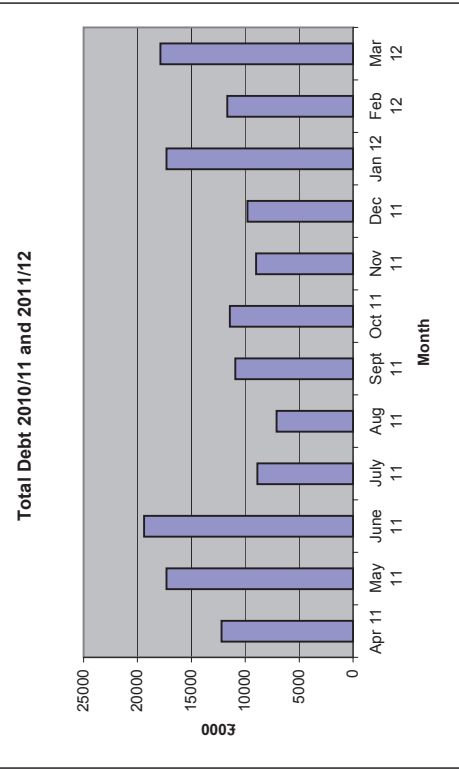
Description	Opening Balance 2011/12 £000	Total transfers from reserves	Increase in reserves £000	Proposed transfer to Reserves £000	Proposed Closing Balance 2011/12 £000	Commentary on use/proposed transfer	Purpose of New Reserve
DSG-School Org Team - Academy Transfers		-		7	7		DSG for Academy Recruitment process
DSG/Advanced Skills Teachers		-		161	161		DSG ringfenced - agreed with School Forum to carry forward reduced budget for AST 12/13
DSG/EIG		-		45	45		DSG/EIG Transfer to the Teaching School on behalf of all schools when the commission has been agreed following consultation.
EIG - Agreement of Childrens Trust		-		270	270		Decision of Children Trust to allocate remaining EIG to be spent on Parenting Support - Partnership Funds
EIG - Early Years Specific		-		87	87		Contract Paid in advance funds set aside to reflect in 12/13 where service will be delivered
EIG - Early Year/ Specific		-		67	67		Contract in place to be paid June
EIG - FAST/PIP		-		81	81		Late payment and unspent EIG to be used in 12/13
SEN Evaluation & positioning for additional duties when SEN Green paper becomes an Act		-		150	150		Green Paper late summer requires new duties that were flagged as risk last year that were not included as pressures
"Working Together" - New National Guidance		-		200	200		New National Social Care guidance requiring enhanced working between all partners particular Health and Social Care
OFSTED Action Plan		-		250	250		To be developed following publication of the OFSTED Action Plan, work needed in Health and to address adequate judgement on equalities
OFSTED recommendations for Admin and continued Social Worker Support		-		300	300		The OFSTED inspector commented on the increase number of children in care and the fact this needs attention to resourcing, we remain in the lower quartile against statistical neighbours
Developing Corporate Parenting Panel		-		50	50		Developing Corporate Parenting Panel, this is likely to need further development when the OFSTED report is published
Health and School Links key deprivation areas across the Council		-		100	100		An evaluation on Health, focus in schools is poor and needs development work
Children Health additional Staff		-		100	100		This supports the above item
Social Workers Recruitment Campaign		-		50	50		Funds set aside for Social Workers recruitment campaign delayed and not due to take place until April 2012
Sub Total Children's Services	1,312	(191)	-	2,670	3,791		
Sustainable Communities Reserves							
Adaptation of open space	449	(16)		56	489		Maintenance funds (commuted sums) for CBC adopted open space and play sites, allocated on site specific basis.Funds cannot be allocated to revenue budgets and any spend is reclaimed from the reserve at the end of the year.
Arts & Theatre service review	-	-		70	70		Funds for the installation of digital equipment, and relocation of services.
Bedford & Luton Resilience Forum	65	-			65		Contributions from partners with CBC acting as Treasurer to Forum
Business growth grants	96	-		15	111		External funds and partnership contributions to support business growth. Includes matched funding for pilot schemes.
Career Development Framework	-	-		80	80		Cost of introduction of CDF following decisions in March 2012

Description	Opening Balance 2011/12 £000	Total transfers from reserves	Increase in reserves £000	Proposed transfer to Reserves £000	Proposed Closing Balance 2011/12 £000	Commentary on use/proposed transfer	Purpose of New Reserve
Community Safety partnership fund	89	-		70	159	Contributions from community safety partners, Home Office (IOM), and money held on behalf of HMCS relating to cash seizures.	Ring-fenced partnership funds
Conservation Fund for Fairfield Hospital	34	(34)			-	£106 revenue contribution for the maintenance of graded building., to be spent in 11-12	
Emergency Incidents	-	-		30	30		Funds to cover elevated risk of threats during Olympic year.
External Funded Regeneration reserve	492	-			492	External funds to support economic participation, regeneration and European programmes.	
GAF -Project Delivery reserve	82	(82)			-	External GAF funding for Town Centre Masterplan	
Housing Planning Delivery Grant	400	(400)			-	This reserve comprises 'banked' monies from previous years HPDG settlements and is being used to support a managed reduction in Planning Division expenditure. Up to £400k will be required to support the service in 2011/12, but thereafter all costs will be included in the base budget.	
IDB Dispute Resolution Fund		-		30	30	Share of profits from leisure contracts for the reinvestment in building and equipment	Funds set aside for resolution of EA / IDP claims
Leisure Centre Sinking Fund	124	(181)		91	34	Comprehensive review of library service. Executive decision 7 Dec 2010.	
Library services review	45	(45)			-		
Local Development Framework	100	(50)		50	100	£100k was required in 2011/12 to help cover the additional costs of two LDF examinations. £50k is proposed to cover the cost of converting the Joint Strategy for CBC.	Costs associated with terminating arrangement with LBC and taking forward LDF.
Luton and South Bedfordshire Joint Growth Committee	460	(460)			-	Half of balance to be repaid to Luton Borough Council on cessation of JTU on 31/03/12. Half of balance released to General Fund.	
Minerals and Waste partnership funds	104	-			104	Partner's income contributions to service costs which need to be carried forward into 2011/12 to cover the costs of LDF and enforcement inquiries which will now fall in 2011/12.	
NIRAH	71	(11)			60	Shared reserve with Bedford Borough to support NIRAH project costs	
Physical Regeneration Reserve		-		40	40		To complete stages 1 and 2 of Biggleswade TC Masterplan delivery. To carry out stage 2 of employment sites acceleration project.
Pre - Application Service		-		200	200		Cost of embedding pre-app service started in Q4'12
PTR2 Workstreams Fund		-		50	50		Delivery of IT solution and business process improvements.
Transport Sinking Fund	125	-			125	Parking income directed to parking services infrastructure improvements.	
Woodside Connection legal and advisory costs		-		50	50		Cost of preparing business case for Woodside Connection
Sub Total Sustainable Communities	2,736	(1,279)	-	832	2,289		
Corporate Services Reserves							
Invest to Save, Recovery project - Legal	5	(5)			-	Reserve required to fund Employment Law support in connection with the Council's efficiency and service reductions.	
Invest to save, Recovery project HR	43	(43)			-	Reserve required to fund HR support in connection with the Council's efficiency and service reductions.	
Invest to Save, Recovery project - Web development	21	(21)			-	Reserve required to fund work on the development and promotion of the new corporate website.	

Description	Opening Balance 2011/12 £000	Total transfers from reserves	Increase in reserves £000	Proposed transfer to Reserves £000	Proposed Closing Balance 2011/12 £000	Commentary on use/proposed transfer	Purpose of New Reserve
Invest To Save, Customer First		-		68	68		Carry forward current budget provision for completion of project in 2012/13
Invest To Save, Passenger Transport		-		135	135		Carry forward current budget provision for completion of project in 2012/13- project support costs.
Pan Public Sector Working		-		86	86		Partnership funding to facilitate the successful delivery of the Implementation of Total Place in Luton & Bedfordshire through projects.
ICT Stability		-		450	450		Resources required to secure stable ICT systems, largely one off staffing costs.
SAP Optimisation		-		150	150		One off costs associated with SAP Optimisation
Sub Total Corporate Services	69	(69)	-	889	889		
Corporate Reserves							
Redundancy/Restructure Reserve	2,117	(1,530)	2,742		3,329	Used for redundancy costs identified in 2011/12. Balance will be needed for 2012/13 as redundancies will continue into next year.	
Insurance reserve	3,059	-		1,162	4,221	Reserve held to pay insurance claims and liabilities against the council. Some of this fund is held jointly for Central Bedfordshire and Bedford Borough in respect of Bedfordshire County Council obligations.	
Elections Fund	180	(180)			-	Used in 2011/12 to support the elections. This is a fund built up over 4 years to cover the costs of elections.	
Contingency		-			-		
Sub Total Corporate Reserves	5,356	(1,710)	2,742	1,162	7,550		
Total Corporate	5,425	(1,779)	2,742	2,051	8,439		
Total Earmarked Reserves	12,090	(3,493)	2,742	7,187	18,526		
Housing Revenue Account Reserves							
HRA	3,743	-	162		3,905	Statutory reserve in relation to ring-fenced net surplus/deficit on council housing	
Business Process Re-engineering	46	(46)			-	Reserve to fund consultancy and review costs in respect of implementation of self financing on 1April 2012.	
Major Repairs (HRA)	200	-			200	Reserve to cover any shortfall in major repairs.	
School Reserves	3,989	(46)	162	-	4,105		
Revenue (Schools) 3030050	10,552	(1,004)			9,548		
Revenue (PVI) 3030050	4,423	(2,315)		416	416		
Capital 3030033	14,975	(3,319)	-	416	12,072		
GRAND TOTAL	31,054	(6,858)	2,904	7,603	34,703		

APPENDIX D

Debtors March 2012														
DIRECTORATE	1 to 14 Days		15 to 30 Days		31 to 60 Days		61 to 90 Days		91 to 365 days		1 year and over		Total Debt	
	£k	%	£k	%	£k	%	£k	%	£k	%	£k	%	£k	%
Social Care Health & Housing	716	4%	135	1%	77	0%	48	0%	337	2%	310	2%	1,623	9%
Children's Services	445	2%	470	3%	-5	0%	28	0%	186	1%	75	0%	1,199	7%
Sustainable Communities	1,105	6%	324	2%	396	2%	147	1%	1,242	7%	59	0%	3,273	18%
ACE People	268	1%	63	0%	11	0%	14	0%	1	0%	7	0%	364	2%
ACE Resources	1,322	7%	6,114	34%	89	0%	101	1%	130	1%	161	1%	7,917	44%
NHS Bedfordshire	221	1%	896	5%	185	1%	0	0%	485	3%	563	3%	2,350	13%
Unallocated & Non Directorate	0	0%	-4	0%	-1	0%	-4	0%	-6	0%	-2	0%	-17	0%
House Sales	384	2%	-7	0%	42	0%	65	0%	593	3%	467	3%	1,544	9%
Grants	22	0%	-466	-3%	20	0%	22	0%	30	0%	1	0%	-371	-2%
GRAND TOTAL	4,483	25%	7,525	42%	814	5%	421	2%	2,998	17%	1,641	9%	17,882	100%
PREVIOUS MONTH	1,765	15%	3,660	31%	833	7%	1,098	9%	3,158	27%	1,145	10%	11,659	100%



This page is intentionally left blank

Meeting: Sustainable Communities Overview and Scrutiny Committee
Date: 26 July 2012
Subject: Quarter Four Performance Report
Report of: Cllr Nigel Young , Executive Member for Sustainable Communities – Strategic planning and Economic Development and Cllr Brian Spurr, Executive Member for Sustainable Communities – Services
Summary: The report highlights the Quarter Four performance from Sustainable Communities.

Contact Officer: Iain Melville, Acting Head of Service Development
Public/Exempt: Public
Wards Affected: All
Function of: Council

CORPORATE IMPLICATIONS

Council Priorities:

1. The quarterly performance report underpins the delivery of the Council's priorities

Financial:

2. No direct implications.

Legal:

3. No direct implications.

Risk Management:

4. Areas of ongoing under performance are a risk to both service delivery and the reputation of the Council.

Staffing (including Trades Unions):

5. No direct implications.

Equalities/Human Rights:

6. This report highlights performance in respect of how the Council and its services impact across all communities within Central Bedfordshire, so the specific areas of underperformance can be highlighted for further analysis/drilling down as necessary.

Public Health:

7. No direct implications.

Community Safety:

8. The corporate performance suite includes an indicator on Serious Acquisitive Crime.

Sustainability:

9. Included in the indicator set are a broad range of indicators relating to sustainability including those covering employment, affordable housing and waste.

Procurement:

10. No direct implications.

RECOMMENDATION:

The Sustainable Communities Overview and Scrutiny Committee is asked to note and consider the report.

Background

11. The Council's framework for performance management supports the delivery of the Council's priorities.
12. The Director's Summary for Quarter 4 is set out below. Appendix A provides the detailed performance data.

Director's Summary

13. Across the board, Sustainable Communities continues to deliver high performance across a wide range of indicators. The Economic Growth indicators continue to show the impact of the economic downturn and show that Central Bedfordshire has fared relatively well and maintains above average performance in comparison to our neighbouring and national authorities. The service continues to perform well in its response to these challenges and the first CBC Economic Development Plan was adopted by the Council in November. The service has also completed Master plans or Site Development Briefs in five of Central Bedfordshire's town centres and has secured, invested, or is seeking to invest over £12 million to stimulate private sector growth in delivering these.
14. The number of affordable homes created has exceeded its target of 300 by 140. This compares extremely favourably to the national trend, which has seen a large reduction in affordable housing. Much of the affordable housing has been delivered in partnership with housing associations and developers to provide a range of types and tenures that meet the needs of various communities across Central Bedfordshire.
15. Four of the projects which Building Control worked on in 2011, with local companies, won Local Authority Building Control (LABC) Excellence Awards for the Central Region. In March 2012, the Building Control team entered five projects, in eight categories, for this year's LABC awards. Three of these projects were award winners and the project for the Restoration of Nissen Huts at Moggerhanger park was the winner in Best Community Building and was also the winner of the Supreme Award being voted the best of all 11 category winners.

16. 2011/12 has seen significant reductions in domestic burglaries, theft of motor vehicles, and robberies but a small increase in theft from motor vehicles. This has resulted in a significant decrease in Serious Acquisitive Crime and whilst this improvement reflects the work of all involved in the Community Safety Partnership, including the Police, Probation, etc, the Council continues to play a significant role. For example in the last twelve months the Environmental Protection Team and Trading Standards have supported the Police in operations targeting metal theft. The Council's CCTV team has instigated 173 arrests some directly relating to Serious Acquisitive Crime, such as robbery, but also covering matters such as criminal damage, assault, drugs misuse, drink driving and possession of offensive weapons. Alongside this work the Council's support for the Integrated Offender Management programme both in financial terms and service support from teams such as the Community Safety Team and Child Protection Team, is showing positive results. The programme which helps offenders reduce their offending behaviour through a package of support has seen those involved in the scheme and at liberty in Central Bedfordshire, reduce their re-offending rate in Quarter 4 2011/12 to 0.96 offences per offender, down from 1.96 in Quarter 4 2010/11.
17. During March, the Financial Investigation Unit in Public Protection has seen the largest payout of Home Office incentivisation monies. In total, CBC received over £115,000 for assisting other public bodies with their criminal confiscation proceedings under the Proceeds of Crime Act 2002.
18. The amount of residual waste produced per head of population has been dramatically reduced and we are top of the 'Race to Zero Waste' league table for the Eastern Region and sixth in the country.

Conclusion and Next Steps

19. Sustainable Communities Overview and Scrutiny Committee notes and considers this report.

Appendices:

Appendix A – (Quarter 4 Performance Indicators)

Background papers and their location: (open to public inspection)

Executive 3 July 2012

This page is intentionally left blank

Performance Report Appendix A

Quarter 4 2011/12

Ref	Indicator	Quarterly Performance	Outturn performance
Sustainable Communities			
SC 1	Number of Serious Acquisitive crimes per 1,000 population (NI 16)	↑	↑
SC 2	The number of out of work benefit claimants (Monitor only)	↑	Data 6 months in arrears
SC 3	The number of people in employment (Aged 16 to 64)	↑	Data 6 months in arrears
SC 4	Number of affordable homes created	↑	↑
SC 5	Length of road resurfaced	↑	↑
SC 6	Percentage of household waste sent for recycling (NI 192)	↑	Data not yet available
SC 7	Percentage of municipal waste landfilled (NI 193)	↑	Data not yet available

Report comparison - Depends on the nature of the indicator		Direction of travel (DoT)		Performance Judgement	
Seasonal	Compared to the same time in the previous year	↓	Performance is reducing	R	RED - target missed / off target - Performance at least 10% below the required level of improvement
Quarter on quarter	Compared to the previous quarter	↔	Performance remains unchanged	A	AMBER - target missed / off target - Performance less than 10% below the required level of improvement
Annual	Compared to one fixed point in the previous year	↑	Performance is improving	G	GREEN - Target achieved or performance on track to achieve target

Sustainable Communities

Director: Gary Alderson

Executive Member for Sustainable Communities - Services - Cllr Brian J Spurr
 Executive Member for Sustainable Communities - Strategic Planning & Economic Development - Cllr Ken C Mathews
 Deputy Executive Member for Sustainable Communities - Services - Cllr Budge Wells
 Deputy Executive Member for Sustainable Communities - Services - Cllr Ian Dalgarno
 Deputy Executive Member for Sustainable Communities - Strategic Planning & Economic Development - Cllr J Nigel Young

Seasonal = Compared to the same time in the previous year
 Quarter on quarter = Compared to the previous quarter
 Annual = Compared to one fixed point in the previous year

SC 1		Number of serious acquisitive crimes per 1,000 population (NI 16)														
Unit	Good is	2009/10					2010/11					2011/12				
		Outturn	Target (Outturn)	Qu 1	Qu 2	Qu 3	Qu 4	Outturn	Target (Outturn)	Qu 1	Qu 2	Qu 3	Qu 4	Outturn		
Number	Low	11.5	13.30	3.3	3.1	3.2	3.5	13.1	13.30	2.8	2.6	2.9	2.3	10.6		

Comment: Serious acquisitive crime (SAC) includes domestic burglary, robbery, theft of motor vehicle and theft from motor vehicle. The focus on Domestic Burglary, Robbery and Vehicle Crime has remained over the quarter with a continued focus on targeting prolific offenders. This has been incorporated into Operation Peak which has also seen unprecedented numbers of Police Officers and PCSOs deployed into vulnerable locations across Central Bedfordshire to provide high visibility and preventative patrols. Crime levels in both Houghton Regis and Leighton Buzzard have been reduced compared to spikes last year and the momentum in reductions in Domestic Burglary have remained. Several arrests have been made in relation to thefts of catalytic converters but this remains an issues across borders, however the intelligence picture is building.

Reducing Serious Acquisitive Crime remains as a priority for Bedfordshire Police and longer term reduction plans are being developed with Community Safety Partnership (CSP) partners and town councils to make further progress. Along with the CSP, the Council's Community Safety, Housing and Child Protection teams are working hard on the integrated Offender Management programme. This aims to stop the most prolific offenders reoffending by offering them help and support. If this help is not accepted then they are targeted through proactive policing.

Between April 2011 and March 2012 there were 2762 SAC crimes recorded. This is a decrease of 550 crimes (16.6%) from the 2011/12 total of 3312 recorded SAC crimes. During 2011/12 robbery has decreased 8.6% compared to 2010/11, burglary has decreased by 34.9%, theft of motor vehicle has decreased by 31.8% and theft from motor vehicle has increased by 3.5%.

SC 2 The number of out of work benefit claimants													Latest comparator group average		Report comparison	Seasonal	Performance Judgement	Not scored
Unit	Good is	2009		2010		2011		2012		2013		2014		-	↓	-		
		FEB 10	MAR 10	NOV 09	FEB 10	MAY 10	AUG 10	NOV 10	FEB 11	MAY 11	AUG 11	NOV 11	FEB 12	MAY 12	AUG 12			
Number	Low	13,030	12,990	13,030	12,370	12,490	12,210	12,570	12,250	12,590	12,210	12,570	12,250	12,590				

Comment: This indicator is part of the official labour market statistics provided by the Office of National Statistics and is the most reliable data available. However, the data is only available six months in arrears. This indicator is used by the Environment and Economy Thematic Partnership (a subgroup of Central Bedfordshire Together – the Local Strategic Partnership) and will only be delivered through joint working between the partners.

The level of key out of work benefits has risen by 340 people to 7.6% of the working age population (12,590 people) in August 2011. The level of out of work benefits remains lower than national and local comparator areas (East of England and South East Midlands Local Enterprise Partnership). The slight increase in figures has been mirrored in comparator areas.

The most frequently claimed out of work benefit in Central Bedfordshire is a combination of Employment Support Allowance and Incapacity Benefit, with 38.6% of all benefit claimants registered for these benefits in May 2011. There is an approximately equal split between Male and Female Claimants. The performance of this indicator remains volatile to wider macro economic conditions.

The Economic Growth team are working closely with Job Centre Plus, work programme providers and other partners to continue to target support at those in most need. The All Age Skills Strategy was approved by the Council in March, which includes a focus on the key requirement of ensuring our residents have the right skills to be able to secure employment. Additionally, the Council is undertaking direct activity to support residents back into work. For example through the locally administered European Social Fund, since the current programme started in 2008 up to February 2012, 3,051 participants have been engaged, supporting 269 employment outcomes, 329 people into further education/training, 698 qualifications achieved and 807 NEETs engaged with 589 returning back into education (73%). Furthermore, the Council also delivers a number of Work Clubs at Kingsland, Dunstable, Biggleswade and Leighton Buzzard to support local residents find and secure employment. Up to the end of March 2012, over 120 people had been supported through Work Clubs.

SC 3 The number of people in employment (Aged 16 to 64)													Latest comparator group average		Report comparison	Quarter on quarter	Performance Judgement	Not scored
Unit	Good is	2009/10		2010		2011		2012		2013		2014		-	↑	-		
		Outturn (APR 09 TO MAR 10)	Target (Outturn)	DEC 09	MAR 10	JUN 10	SEP 10	DEC 10	MAR 11	JUN 11	SEP 11	DEC 11	MAR 12	JUN 12	AUG 12			
Number	High	125,900	No target set	129,100 (5.7% above)	125,900 (6.4% above)	128,000 (7.3% above)	127,400 (7.4% above)	126,300 (6.6% above)	125,000 (5.7% above)	125,100 (5.9% above)	126,700 (7.2% above)	125,000 (5.7% above)	125,100 (5.9% above)	126,700 (7.2% above)				

Comment: This indicator is part of the official labour market statistics provided by the Office of National Statistics and is the most reliable data available. However, this indicator uses an average for the year to the close of the quarter and the data is only available six months in arrears. This indicator is used by the Environment and Economy Thematic Partnership and will only be delivered through joint working between the partners.

The number of people in employment rose by 1,600 to the period June to September 2011. This has continued the positive performance, inline with the recovery from recession at this data point. This reflects an employment rate of 77.3%, which is above national, eastern region and SEMLEP levels and is 7.2% increasing from 5.9% in the previous quarter. Performance of this indicator is linked to wider macro economic conditions, but highlights the relative strength of the local economy. It is also likely that an increase in the level of part time working (up from 22.3% in June 2011 to 26.7% in September) would account for a significant proportion of this increase.

SC 4 Number of affordable homes created														
Unit	Good is	2010/11				2011/12				Latest comparator group average	Report comparison	Seasonal	Performance Judgement	
		Target (Outturn)	Qu 1	Qu 2	Qu 3	Qu 4	Outturn	Target (Outturn)	Qu 1					Qu 2
Number	Low	N/A	N/A	N/A	N/A	302	300	36	89	207	108	440	440	G

Comment: Some very late submissions to Quarter 3 have resulted in the Quarter 3 figure increasing from 197 to 207 dwellings. The 108 units delivered within Quarter 4 were mainly provided as part of wider development sites under S106 agreements. Government subsidy played an important role in this quarter's delivery as much of the grant came from remnants of the 'Firstbuy' scheme and also the 'Kickstart programme'. Overall, this is an outturn we are particularly proud of as we have exceeded the annual target by some 140 homes.

The figures provided relate to affordable new dwellings and change in tenure through confirmation from the registered provider to the Housing Strategy Team. This provides an indication as to the number of properties ready for occupation. These figures differ to the Local Development Framework (LDF) affordable housing monitoring figures which is based on affordable new dwellings built which are secure only (i.e. they have a roof, window and doors). The target has been consulted upon and set in the Housing Strategy and given the current economic climate was viewed to be stretching.

SC 5 Length of road resurfaced (PP 1612) (NI 168 Proxy)															
Unit	Good is	2010/11				2011/12				Latest comparator group average	Report comparison	Seasonal	Performance Judgement		
		Target (Outturn)	Qu 1	Qu 2	Qu 3	Qu 4	Outturn	Target (Outturn)	Qu 1					Qu 2	Qu 3
km	High	28.00	25	6.488	3.357	3.807	5.939	19.59	18	3.713	5.570	8.524	15.321	33.128	G

Comment: Due to the £3 Million of funding brought forward from the 2012/13 budget, 15.321km of road was resurfaced in Quarter 4. The outturn of length of road resurfaced has therefore delivered almost double the original target of 18km.

When surface dressing is included, 47.604km of carriageway surfacing was completed in 2011/12. A further 11.116km of footway surfacing was also in completed for the year.

SC 6 Percentage of household waste sent for recycling (NI 192)															
Unit	Good is	2010/11				2011/12				Latest comparator group average	Report comparison	Seasonal	Performance Judgement		
		Target (Outturn)	Qu 1	Qu 2	Qu 3	Qu 4	Outturn	Target (Outturn)	Qu 1					Qu 2	Qu 3
%	High	50.30	50.0	53.82	51.43	49.02	51.70	51.6	51	53.2	54.2 provisional	50.2 provisional	Not yet available	47.8% PWC 2009/10	G

Comment: Central Bedfordshire is a high performing council. The 51.6% outturn for 2010/11 places the Council seventh out of all unitary councils across the country. This has been achieved through continued improvement of the recycling service, such as offering reuse and plasterboard recycling at HWRCs and continued promotion of waste minimisation and recycling including targeted work in areas where there has historically been low levels of recycling. The provisional Quarter 3 has seen an increase on the Quarter 3 figure for 2010/11.

Due to external verification of data through the Waste Data Flow system, both the Quarter 2 and Quarter 3 figures are provisional and the Quarter 4 figure is not yet available. The provisional Quarter 4 and year end outturn figure will be available and reported next quarter.

Meeting: Sustainable Communities Overview & Scrutiny Committee
Date: 26 July 2012
Subject: Draft Work Programme 2012/13 & Executive Forward Plan
Report of: Richard Carr, Chief Executive
Summary: The report provides Members with details of the current Committee work programme and the latest Executive Forward Plan.

Contact Officer: Jonathon Partridge, Scrutiny Policy Adviser (0300 300 4634)
Public/Exempt: Public
Wards Affected: All
Function of: Council

CORPORATE IMPLICATIONS

Council Priorities:

The work programme of the Sustainable Communities Overview & Scrutiny Committee should contribute to each of the Council priorities, and will specifically support those directly related to the work of the Sustainable Communities directorate.

Financial:

1. Not applicable.

Legal:

2. Not applicable.

Risk Management:

3. Not applicable.

Staffing (including Trades Unions):

4. Not applicable.

Equalities/Human Rights:

5. Not applicable.

Public Health

6. Not applicable.

Community Safety:

7. Not applicable.

Sustainability:

8. Not applicable.

Procurement:

9. Not applicable.

RECOMMENDATIONS:

1. **That the Sustainable Communities Overview & Scrutiny Committee:**
 - (a) **considers and approves the attached work programme, subject to any further amendments it may wish to make;**
 - (b) **considers the Executive Forward Plan; and**
 - (c) **considers whether it wishes to add any further items to the work programme.**

Work Programme

10. The work programme is kept regularly under review by the Chairman and Vice-Chairman and is amended as appropriate, which also includes adding further items during the course of the year if Members so wish and capacity exists. The current work programme is attached at **appendix A**.
11. Also attached at **appendix B** is the latest version of the Executive's Forward Plan so that Overview & Scrutiny Members are fully aware of the key issues Executive Members will be taking decisions upon in the coming months. Those items relating specifically to this Committee's terms of reference are shaded in grey.

Conclusion

12. The Committee is requested to consider the attached work programme and make any further amendments it considers necessary.

Appendices:

Appendix A: Sustainable Communities Overview and Scrutiny Committee Work Programme 2012/13

Appendix B: The latest Executive Forward Plan.

Appendix A

Work Programme for Sustainable Communities Overview & Scrutiny Committee 2012 - 2013

Ref	Indicative Overview & Scrutiny Meeting Date	Report Title	Report Description	Comment
1.	26 September 2012	CCTV Strategy		Executive: TBC
2.	26 September 2012	Houghton Regis North Framework Plan	To consider the outcomes of consultation in relation to the draft Houghton Regis North Framework Plan	Executive: TBC
3.	26 September 2012	Site Allocation Policy: Land East of Biggleswade Road, Potton	To consider a report including the outcomes of public consultation relating to land east of Biggleswade Road, Potton.	To provide recommendations to Executive prior to the policy being adopted as technical guidance for the purposes of Development Management. Executive: 02 October 2012
4.	26 September 2012	Statement of Community Involvement (adoption)	To consider the Statement of Community Involvement following consultation.	The Executive will be requested to adopt the Statement of Community Involvement as part of the Local Development Framework. Executive: 02 October 2012
5.	26 September 2012	Q1 Budget Monitoring Report	To receive the Q1 capital and revenue budget positions for the Sustainable Communities directorate.	Executive: 21 August 2012

NOT PROTECTED

Note: an item on the Committee's work programme and Exec forward plan will be received at each meeting

Last Update: 10 July 2012

Ref	Indicative Overview & Scrutiny Meeting Date	Report Title	Report Description	Comment
6.	26 September 2012	Q1 Performance Report	To receive the Q1 performance for the Sustainable Communities directorate	Executive: 21 August 2012
7.	18 October 2012	Masterplan for Land at Steppingley Road, Flitwick	To consider a report relating to this masterplan including the outcomes of public consultation prior to consideration by the Executive.	Executive: 06 November 2012
8.	18 October 2012	Base Budget Review 2013/14	To consider the Sustainable Communities base budget review for 2013/14.	Executive: TBC
9.	18 October 2012	Draft Development Strategy for Central Bedfordshire (Pre-submission)	The Development Strategy will set out the broad approach to new development across Central Bedfordshire to 2031, including new housing and employment targets and new large-scale development sites. To consider the draft pre-submission version of the Development Strategy.	Following Executive consideration of the pre-submission version, if agreed, it will be published for a formal 6-week period during which representations can be made. Following this period the document will be submitted to the Secretary of State (expected in May 2013). Executive: 06 November 2012

Ref	Indicative Overview & Scrutiny Meeting Date	Report Title	Report Description	Comment
10.	18 October 2012	Community Safety Plan and Priorities (2013/14)	To consider the Community Safety Partnership's plan and priorities for 2013/14 and to provide recommendations prior to consideration by Executive.	This item is provision depending on additional timescales and may be considered on 15 October. This will be clarified closer to the meeting. This item may also provide Members with an update on Police Crime Panels and the process for appointing a Police Crime Commissioner. Executive: 08 January 2013
11.	13 December 2012	2013/14 Draft Budget	To consider the Sustainable Communities draft budget for 2013/14	Executive: 05 February 2013
12.	13 December 2012	Leisure Facilities Strategy	To consider the draft Leisure Facilities Strategy prior to consultation for development as a Supplementary Planning Document	Executive: 08 January 2013
13.	13 December 2012	Q2 Budget Monitoring Report	To receive the Q2 capital and revenue budget positions for the Sustainable Communities directorate.	Executive: 04 December 2012
14.	13 December 2012	Q2 Performance Report	To receive the Q2 performance for the Sustainable Communities directorate	Executive: 04 December 2012
15.	17 January 2013	TBC		
16.	28 February 2013	Gypsy and Traveller Plan: Site shortlisting	To consider a shortlist of sites for publication in the Gypsy and Traveller Plan prior to consultation.	Executive: TBC

NOT PROTECTED

Note: an item on the Committee's work programme and Exec forward plan will be received at each meeting

Last Update: 10 July 2012

**Central Bedfordshire Council
Forward Plan of Key Decisions
1 July 2012 to 30 June 2013**

- 1) During the period from **1 July 2012 to 30 June 2013**, Central Bedfordshire Council plans to make key decisions on the issues set out below. “Key decisions” relate to those decisions of the Executive which are likely:
- to result in the incurring of expenditure which is, or the making of savings which are, significant (namely £200,000 or above per annum) having regard to the budget for the service or function to which the decision relates; or
 - to be significant in terms of their effects on communities living or working in an area comprising one or more wards in the area of Central Bedfordshire.
- 2) The Forward Plan is a general guide to the key decisions to be determined by the Executive and will be updated on a monthly basis. Key decisions will be taken by the Executive as a whole. The Members of the Executive are:

Cllr James Jamieson	Leader of the Council and Chairman of the Executive
Cllr Maurice Jones	Deputy Leader and Executive Member for Corporate Resources
Cllr Mark Versallion	Executive Member for Children’s Services
Cllr Mrs Carole Hegley	Executive Member for Social Care, Health and Housing
Cllr Nigel Young	Executive Member for Sustainable Communities – Strategic Planning and Economic Development
Cllr Brian Spurr	Executive Member for Sustainable Communities - Services
Cllr Mrs Tricia Turner MBE	Executive Member for Economic Partnerships
Cllr Richard Stay	Executive Member for External Affairs

- 3) Those items identified for decision more than one month in advance may change in forthcoming Plans. Each new Plan supersedes the previous Plan. Any person who wishes to make representations to the Executive about the matter in respect of which the decision is to be made should do so to the officer whose telephone number and e-mail address are shown in the Forward Plan. Any correspondence should be sent to the contact officer at the relevant address as shown below. General questions about the Plan such as specific dates, should be addressed to the Committee Services Manager, Priory House, Monks Walk, Chicksands, Shefford SG17 5TQ.
- 4) The agendas for meetings of the Executive will be published as follows:

Meeting Date	Publication of Agenda
15 May 2012	3 May 2012
3 July 2012	21 June 2012
21 August 2012	9 August 2012
2 October 2012	20 September 2012
6 November 2012	25 October 2012
4 December 2012	22 November 2012
8 January 2013	20 December 2012
5 February 2013	24 January 2013
19 March 2013	7 March 2013
7 May 2013	25 April 2013
25 June 2013	13 June 2013

Central Bedfordshire Council

Forward Plan of Key Decisions for the period 1 July 2012 to 30 June 2013

Key Decisions

Date of Publication: 15 June 2012

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
1.	Capital Investment for the Customer First Programme -	To approve the Capital Investment for the 'Construct and Implementation' phase of the Customer First Programme.	3 July 2012		Full Business Case for the Channel Shift Programme	Deputy Leader and Executive Member for Corporate Resources Comments by 02/06/12 to Contact Officer: Trisha Chapman, Programme Manager Email: trisha.chapman@centralbedfordshire.gov.uk Tel: 0300 300 4657
2.	Revenue and Capital Provisional Outturn 2011/12 -	To consider the revenue and capital provisional outturn for 2011/12.	3 July 2012		Reports	Deputy Leader and Executive Member for Corporate Resources Comments by 02/06/12 to Contact Officer: Charles Warboys, Chief Finance Officer & Section 151 Officer Email: charles.warboys@centralbedfordshire.gov.uk Tel: 0300 300 6147

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
3.	Social Care, Health and Housing Recovery Programme -	To advise the Executive of the successful completion of the adult social care recovery programme.	3 July 2012		Report Correspondence received from the Towards Excellence in Adult Social Care Board	Executive Member for Social Care, Health and Housing Comments by 02/06/12 to Contact Officer: Jackie Woods, Service Development Team Leader Email: jackie.woods@centralbedfordshire.gov.uk Tel: 0300 300 5655
4.	Central Bedfordshire Council Private Housing Renewal Policy -	To adopt the revised Central Bedfordshire Council Housing Renewal Policy following consultation.	3 July 2012	Social Care, Health and Housing Overview and Scrutiny Committee on 18 June 2012. The draft policy was consulted upon as follows: Central Bedfordshire Council Members – through the Members Information Bulletin. Parish Councils in Central Bedfordshire. An initial invitation was followed by a reminder in early February 2012. Warm Homes Healthy People Scheme partners (including Disability Resource Centre, Age UK, Older Persons Reference Group and NHS. Presentation to Landlords' Forum. Central Bedfordshire Council website consultation pages. Presentation to Healthy Communities and Older People Partnership Board.	Report Draft Private Sector Housing Renewal Policy	Executive Member for Social Care, Health and Housing Comments by 02/06/2012 to Contact Officer by: Nick Costin, Head of Private Sector Housing Email: nick.costin@centralbedfordshire.gov.uk Tel: 0300 300 5219

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
5.	The Approach to Central Bedfordshire Council Parking -	To consider how Central Bedfordshire Council manage parking across the district, recognising the needs of shoppers businesses, residents and new developments.	21 August 2012	The Strategy has been through a full public consultation before coming back to the Executive for approval.	Report	Executive Member for Sustainable Communities - Services Comments by 20/07/12 to Contact Officer: Basil Jackson, Assistant Director Highways & Transport Email: basil.jackson@centralbedfordshire.gov.uk Tel: 0300 300 6171
6.	Budget Strategy and Update on the Medium Term Financial Plan -	To receive the budget strategy and update on the Medium Term Financial Plan.	21 August 2012		Report	Deputy Leader and Executive Member for Corporate Resources Comments by 20/07/12 to Contact Officer: Chief Finance Officer Email: charles.warboys@centralbedfordshire.gov.uk Tel: 0300 300 6147

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
7.	Development Brief for Site Allocations Policy MA5 - Land East of Biggleswade Road, Potton -	To adopt the Development Brief for Site Allocations Policy MA5 - land east of Biggleswade Road, Potton as technical guidance for development management purposes.	21 August 2012	<p>November 2011 – A Stakeholder Group comprising ward Members, Town Councillors, residents, local interest groups and developers has been established whose purpose is to inform the emerging Development Brief. In accordance with the signed Planning Performance Agreement, consultation will take place:-</p> <p>April 2012 – The Development Brief will require sign off by Director/Portfolio Holder in order to commence consultation. Members will also be notified.</p> <p>April/May 2012 – A four week public consultation exercise will be carried out that will include a public exhibition.</p> <p>July 2012 – A presentation on the Development Brief (together with consultation responses) will be given to the Sustainable Communities Overview and Scrutiny Committee seeking Members to endorse it before the Executive take a decision.</p>	Development Brief and Statement of Community Involvement	<p>Executive Member for Sustainable Communities - Strategic Planning and Economic Development Comments by 20/07/12 to Contact Officer: Mark Saccoccio, Local Planning and Housing Team Leader Email: mark.saccoccio@centralbedfordshire.gov.uk Tel: 0300 300 5510</p>

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
8.	Announced Inspection of Safeguarding and Looked After Children's Services -	To consider the response to the Ofsted Inspection which took place between 20 February and 3 March 2012 and the improvement strategy.	21 August 2012	Key strategic partners and agencies involved in developing the action plan between 23 April and 25 May 2012.	Ofsted inspection report published 10 April 2012	Executive Member for Children's Services Comments by 20/07/12 to Contact Officer: Sylvia Gibson, Health & Special Projects Co-ordinator Email: sylvia.gibson@centralbedfordshire.gov.uk Tel: 0300 300 5522
9.	Local Lettings Policy to Rural Exception Sites in Central Bedfordshire -	To agree the Local Lettings Policy to allocate affordable housing to Rural Exception Sites in Central Bedfordshire.	21 August 2012		Report	Executive Member for Social Care, Health and Housing Comments by 20/07/12 to Contact Officer: Hamid Khan, Head of Housing Needs Email: hamid.khan@centralbedfordshire.gov.uk Tel: 0300 300 5369
10.	Revenue and Capital Quarter 1 Budget Monitor Reports -	To consider the quarter 1 revenue and capital budget monitor reports.	21 August 2012		Reports	Deputy Leader and Executive Member for Corporate Resources Comments by 20/07/12 to Contact Officer: Charles Warboys, Chief Finance Officer & Section 151 Officer Email: charles.warboys@centralbedfordshire.gov.uk Tel: 0300 300 6147

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
11.	Future of Crescent Court Sheltered Housing Scheme, Toddington -	To consider the results of the feasibility studies and consider a recommended way forward in relation to the development and the funding arrangements.	21 August 2012		Report	Executive Member for Social Care, Health and Housing Comments by 20/07/12 to Contact Officer: Sue Marsh, Housing Services Manager Email: sue.marsh@centralbedfordshire.gov.uk Tel: 0300 300 5662
12.	Determination of Statutory Proposals to Expand Shefford Lower, Fairfield Lower and the Leighton Buzzard Lower School -	Determination of statutory proposals to expand Shefford Lower, Fairfield Lower and the Leighton Buzzard Lower School as recommended to the Council's Executive on 27 March 2012 as the provider of lower school places on the new site known as Pratts Quarry.	21 August 2012	<ul style="list-style-type: none"> • The Local MP • Local Diocese Representatives • The Director of Children's Services, Luton Borough Council • The School Organisation Unit of the DfE • The Head teachers of all CBC schools and academies – via our publication 'Central Essentials' • All CBC ward members – via the CBC Members Information Bulletin <p>Statutory consultation period will be 11 June to 9 July.</p>	Report on the outcome of the statutory consultation on the proposals as originally reported to the Executive on 27 March 2012	Executive Member for Children's Services Comments by 20/07/12 to Contact Officer: Pete Dudley, Assistant Director Children's Services (Learning & Strategic Commissioning) Email: pete.dudley@centralbedfordshire.gov.uk Tel: 0300 300 4203

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
13.	Statement of Community Involvement -	To adopt the Statement of Community Involvement.	2 October 2012	Statutory consultation carried out in May/June 2012. Member consideration through the Sustainable Communities Overview and Scrutiny Committee.	Statement of Community Involvement Report of Consultation Responses	Executive Member for Sustainable Communities - Strategic Planning and Economic Development Comments by 01/09/12 to Contact Officer: Richard Fox, Head of Development Planning and Housing Strategy Email: richard.fox@centralbedfordshire.gov.uk Tel: 0300 300 4105

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
14.	Woodside Connection -	The Woodside Connection is a key piece of infrastructure without which the proposed growth development east and north of Houghton Regis cannot go ahead. The scheme has now reached the point where the council will need to apply for planning permission to take it forward. Executive is being asked to agree to consult on this scheme prior to a planning application being made to the National Infrastructure Plan and to consider other matters relating to the scheme.	2 October 2012		Report	Executive Member for Sustainable Communities - Strategic Planning and Economic Development Comments by 04/09/12 to Contact Officer: Paul Cook, Head of Transport Strategy and Countryside Access Email: paul.cook@centralbedfordshire.gov.uk Tel: 0300 300 6244

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
15.	Development Strategy -	The Development Strategy will set out the broad approach to new development across Central Bedfordshire to 2031, including new housing and employment targets and new large-scale development sites. The Executive will be requested to consider and recommend to Council the Central Bedfordshire Development Strategy for the purposes of Publication and subsequent Submission to the Secretary of State.	6 November 2012	Consultation expected in May/June 2012, Member consideration through the Sustainable Communities Overview and Scrutiny Committee.	Draft Development Strategy (Pre-Submission version) Sustainability Appraisal Report of consultation and other technical/evidence reports	Executive Member for Sustainable Communities - Strategic Planning and Economic Development Comments by 05/10/12 to Contact Officer: Richard Fox, Head of Development Planning and Housing Strategy Email: richard.fox@centralbedfordshire.gov.uk Tel: 0300 300 4105
16.	Outdoor Access Improvement Plan -	To endorse the Outdoor Access Improvement Plan.	6 November 2012	The Central Bedfordshire and Luton Local Access Forum has established a sub group input into the development of the plan this will be followed by a full 13 week public consultation with both stakeholder and public engagement activities during period.	Report	Executive Member for Sustainable Communities - Services Comments by 05/10/12 to Contact Officer: Paul Cook, Head of Transport Strategy and Countryside Access Email: paul.cook@centralbedfordshire.gov.uk Tel: 0300 300 6999

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
17.	Award of Kitchen and Bathroom Refurbishment Contract 2013 to 2016 to Council Housing Properties -	To award the preferred contractor for this service.	6 November 2012		Report on tenders	Executive Member for Social Care, Health and Housing Comments by 04/10/12 to Contact Officers: Ian Johnson, Housing Asset Manager and/or Basil Quinn, Housing Asset Manager Performance Email: ian.johnson@centralbedfordshire.gov.uk and/or basil.quinn@centralbedfordshire.gov.uk Tel: 0300 300 5202 and/or 0300 300 5118
18.	Revenue and Capital Quarter 2 Budget Monitor Reports -	To consider the revenue and capital quarter 2 budget monitor reports.	4 December 2012		Reports	Deputy Leader and Executive Member for Corporate Resources Comments by 03/11/12 to Contact Officer: Charles Warboys, Chief Finance Officer & Section 151 Officer Email: charles.warboys@centralbedfordshire.gov.uk Tel: 0300 300 6147

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
19.	Community Safety Partnership Plan and Priorities 2013 - 2014 -	To recommend to Council to approve the Community Safety Partnership Plan and Priorities 2013 - 2014	8 January 2013	Strategic Assessment & Partnership Plan will be considered by the Community Safety Partnership Executive, the relevant Overview and Scrutiny Committee and the Local Strategic Partnership.	Strategic Assessment Priorities & Community Safety Partnership Plan 2013-2014	Executive Member for Sustainable Communities - Services Comments by 07/12/12 to Contact Officer: Joy Craven, CSP Manager Email: joy.craven@centralbedfordshire.gov.uk Tel: 0300 300 4649
20.	Treasury Management Policy and the Treasury Management Strategy -	To recommend to Council the adoption of the Treasury Management Policy and the Treasury Management Strategy.	8 January 2013		Report	Deputy Leader and Executive Member for Corporate Resources Comments by 07/12/12 to Contact Officer: Chief Finance Officer Email: charles.warboys@centralbedfordshire.gov.uk Tel: 0300 300 6147
21.	Leisure Facility Strategy -	To adopt the Leisure Facility Strategy.	8 January 2013	Communication and Consultation Plan identifies stakeholders and methods of consultation at key stages. Consultation on emerging issues April 2012. Consultation on issues and options October – December 2012.	Leisure Facility Strategy	Executive Member for Sustainable Communities - Services Comments by 07/12/12 to Contact Officer: Jill Dickinson, Head of Leisure Services Email: jill.dickinson@centralbedfordshire.gov.uk Tel: 0300 300 4258

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
22.	Budget 2013/14 -	To recommend to Council the proposed budget for 2013/14: <ul style="list-style-type: none"> • Revenue budget • Capital budget • Fees and Charges 	5 February 2013		Report	Deputy Leader and Executive Member for Corporate Resources Comments by 04/01/13 to Contact Officer: Chief Finance Officer Email: charles.warboys@centralbedfordshire.gov.uk Tel: 0300 300 6147
23.	Housing Revenue Account 2013/14 -	To recommend to Council the Housing Revenue Account budget 2013/14 for approval.	5 February 2013		Report	Deputy Leader and Executive Member for Corporate Resources, Director of Social Care, Health and Housing Comments by 04/01/13 to Contact Officer: Chief Finance Officer and/or Tony Keaveney, Assistant Director Housing Services Email: charles.warboys@centralbedfordshire.gov.uk and/or tony.keaveney@centralbedfordshire.gov.uk Tel: 0300 300 6147 or 0300 300 5210

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
24.	Revenue and Capital Quarter 3 Budget Monitor Reports -	To consider the revenue and capital quarter 3 budget monitor reports.	19 March 2013		Reports	Deputy Leader and Executive Member for Corporate Resources Comments by 18/02/13 to Contact Officer: Charles Warboys, Chief Finance Officer & Section 151 Officer Email: charles.warboys@centralbedfordshire.gov.uk Tel: 0300 300 6147
25.	Community Infrastructure Levy -	To approve the consultation process for the Community Infrastructure Levy document.	19 March 2013		Report	Executive Member for Sustainable Communities - Strategic Planning and Economic Development Comments by 18/02/13 to Contact Officer: Mark Saccoccio, Local Planning and Housing Team Leader Email: mark.saccoccio@centralbedfordshire.gov.uk Email: 0300 300 5510

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
26.	Broadband Contract Letting -	To award the letting of the Broadband Contract.	19 March 2013		Report	Executive Member for Sustainable Communities - Strategic Planning and Economic Development Comments by 18/02/12 to Contact Officer: James Cushing, Economic Policy Manager Email: james.cushing@centralbedfordshire.gov.uk Tel: 0300 300 4984
27.	Revenue and Capital Provisional Outturn 2012/13 -	To consider the revenue and capital provisional outturn 2012/13.	25 June 2013		Reports	Deputy Leader and Executive Member for Corporate Resources Comments by 24/05/13 to Contact Officer: Charles Warboys, Chief Finance Officer & Section 151 Officer Email: charles.warboys@centralbedfordshire.gov.uk Tel: 0300 300 6147

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
NON KEY DECISIONS						
28.	Quarter 4 Performance Report -	To receive quarter 4 performance report.	3 July 2012		Report	Deputy Leader and Executive Member for Corporate Resources Comments by 02/06/12 to Contact Officer: Elaine Malarky, Head of Programmes & Performance Management Email: elaine.malarky@centralbedfordshire.gov.uk Tel: 0300 300 5517
29.	Residual Waste and Recycling Treatment and Disposal Contracts -	To approve spend on the treatment and disposal of: 1) residual waste for the interim period between 1 October 2012 and commencement of the Bedfordshire Energy and Recycling (BEaR) Project solution; and 2) recycling for 5 year contract from 14 January 2013. Estimated total contract value £4.425m including landfill tax.	3 July 2012		Report	Executive Member for Sustainable Communities - Services Comments by 18/06/12 to Contact Officer: Tracey Harris, Head of Waste Services Email: tracey.harris2@centralbedfordshire.gov.uk Tel: 0300 300 4646

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
30.	Localisation of Council Tax Support -	To consider the localisation of Council Tax support.	21 August 2012		Report	Deputy Leader and Executive Member for Corporate Resources Comments by 20/07/12 to Contact Officer: Charles Warboys, Chief Finance Officer & Section 151 Officer Email: charles.warboys@centralbedfordshire.gov.uk Tel: 0300 300 6147
31.	Quarter 1 Performance Report -	To consider the quarter 1 performance report.	21 August 2012		Report	Deputy Leader and Executive Member for Corporate Resources Comments by 20/07/12 to Contact Officer: Elaine Malarky, Head of Programmes & Performance Management Email: elaine.malarky@centralbedfordshire.gov.uk Tel: 0300 300 5517
32.	Budget Consultation Policy -	To consider the budget consultation policy.	6 November 2012		Report	Deputy Leader and Executive Member for Corporate Resources Comments by 05/10/12 to Contact Officer: Chief Finance Officer Email: charles.warboys@centralbedfordshire.gov.uk Tel: 0300 300 6147

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
33.	Quarter 2 Performance Report -	To consider quarter 2 performance report.	4 December 2012		Report	Deputy Leader and Executive Member for Corporate Resources Comments by 03/11/12 to Contact Officer: Elaine Malarky, Head of Programmes & Performance Management Email: elaine.malarky@centralbedfordshire.gov.uk Tel: 0300 300 5517
34.	Draft Revenue Budget 2013/14 -	To consider the first draft of the revenue budget for 2013/14.	4 December 2012		Report	Deputy Leader and Executive Member for Corporate Resources Comments by 03/11/12 to Contact Officer: Chief Finance Officer Email: charles.warboys@centralbedfordshire.gov.uk Tel: 0300 300 6147
35.	Quarter 3 Performance Report -	To consider quarter 3 performance report.	19 March 2013		Report	Deputy Leader and Executive Member for Corporate Resources Comments by 18/02/13 to Contact Officer: Elaine Malarky, Head of Programmes & Performance Management Email: elaine.malarky@centralbedfordshire.gov.uk Tel: 0300 300 5517

Postal address for Contact Officers: Central Bedfordshire Council, Priory House, Monks Walk, Chicksands, Shefford SG17 5TQ

**Central Bedfordshire Council
Forward Plan of Decisions on Key Issues**

For the Municipal Year 2012/13 the Forward Plan will be published on the fifteenth day of each month or, where the fifteenth day is not a working day, the working day immediately proceeding the fifteenth day, or in February 2013 when the plan will be published on the fourteenth day:

Date of Publication	Period of Plan
13.04.12	1 May 2012 – 30 April 2013
15.05.12	1 June 2012 – 31 May 2013
15.06.12	1 July 2012 – 30 June 2013
13.07.12	1 August 2012 – 31 July 2013
15.08.12	1 September 2012 – 31 August 2013
14.09.12	1 October 2012 – 30 September 2013
15.10.12	1 November 2012 – 31 October 2013
15.11.12	1 December 2012 – 30 November 2013
14.12.12	1 January 2013 – 31 December 2013
15.01.13	1 February 2013 – 31 January 2014
14.02.13	1 March 2013 – 28 February 2014
15.03.13	1 April 2013 – 31 March 2014